

RANCHO SANTA FE  
COMMUNITY SERVICES DISTRICT

**AGENDA**

**BOARD OF DIRECTORS REGULAR MEETING**

**Monday, March 12, 2012, 1:30 P.M.**

Rancho Santa Fe Association Board Room

17022 Avenida de Acacias, Rancho Santa Fe, CA 92067

**1. Call Meeting to Order and Roll Call.**

|                       |                 |               |
|-----------------------|-----------------|---------------|
| <b>Board Members:</b> | President:      | Doug Moul     |
|                       | Vice-President: | John Tanner   |
|                       | Director:       | Ron McMahon   |
|                       | Director:       | Dale Nelson   |
|                       | Director:       | Donna Ferrier |

|               |                         |                 |
|---------------|-------------------------|-----------------|
| <b>Staff:</b> | General Manager:        | Chuck Duffy     |
|               | District Administrator: | Paula Melendrez |
|               | District Engineer:      | Jeff Pape       |

**2. Public Comment.**

**ACTION ITEMS:**

**Page No.**

- |   |              |
|---|--------------|
| <b>3. Report from the RSF Association on Landscape Work.</b><br><b>Recommendation:</b> To be made by the Board.   | <b>(--)</b>  |
| <b>4. Minutes of the February 13, 2012 Regular Meeting.</b><br><b>Recommendation:</b> Approve as written.   | <b>4-5</b>   |
| <b>5. January 2012 Dudek Invoices for Payment.</b><br><b>Recommendation:</b> To be made by the Board.   | <b>6-11</b>  |
| <b>6. Consideration of Engagement Letter with Meyers Fozi Law Firm.</b><br><b>Recommendation:</b> To be made by the Board.  | <b>12-15</b> |
| <b>7. Consideration of Activating Additional Powers Allowed Under the Government Code Through the Local Agency Formation Commission.</b><br><b>Recommendation:</b> To be made by the Board. | <b>16-19</b> |
| <b>8. Santa Fe Valley Development Project and Community Facilities District No. 1.</b><br>a. Santa Fe Valley Ad-Hoc Committee Update.   | <b>(--)</b>  |

- 9. District Engineer’s Report.**
- a. Treatment Plant, Pump Station, and Sewer System Operations Report. **20**
  - b. Collections Crew – Operations Log. **21**
- 10. General Manager’s Report.** **(--)**
- a. Strategic Asset Management Plan Update.
- 11. Monthly Flow Reports.** **22-24**
- 12. Monthly Financial Reports.**
- a. Account Balances. **26**
  - b. 2012 Revenue and Expenditure Reports (Unaudited). **27-30**
  - c. LAIF Monthly Update. **31-32**
- 13. Upcoming Seminars/Conferences.** **(--)**

**CONSIDERATION OF CORRESPONDENCE:**

An informational package containing copies of all pertinent correspondence to and from the District for the month of February 2012 will be given to each Board member along with the Agenda.

**ADJOURN TO CLOSED SESSION**

**1. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: (One potential case) Application to File Late Claim for Claim against Rancho Santa Fe CSD for Reimbursement of Camino Del Sur Improvement Costs Pursuant to Government Claims Act, Claimant: Starwood-Santa Fe Valley Partners

**RECONVENE TO OPEN SESSION**

Announce any reportable action taken in closed session.

**Adjournment.**

This meeting is accessible to people with disabilities. Individuals who require special assistance to participate may request an alternative format of the agenda and packet materials. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. To request a disability-related modification or accommodation, please call (760) 479-4150.