

RANCHO SANTA FE
COMMUNITY SERVICES DISTRICT

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, January 12, 2015, 1:30 P.M.

Rancho Santa Fe Association Board Room
17022 Avenida de Acacias, Rancho Santa Fe, CA

PRESENT

Bill Hinchy
Laurel Lemarié
Doug Moul
Deborah Plummer
John Tanner

ABSENT

GUESTS

Chris Trees-SEJPA

STAFF

Chuck Duffy, GM
Paula Melendrez

The regular meeting of the Board of Directors of the Rancho Santa Fe Community Services District was called to order by Board President Moul.

1. Call Meeting to Order and Roll Call.

2. Public Comment – None.

ACTION ITEMS

3. Report from the RSF Association on Landscape Work.

Arnold Keene from the RSF Association was not available, so no report was given.

4. Minutes of the December 8, 2014 Regular Meeting.

ACTION: Director Plummer moved to approve the minutes as submitted. Director Tanner seconded. Motion carried 5-0.

5. November 2014 Dudek Invoices for Payment.

ACTION: Director Plummer moved to approve the invoices as submitted. Director Tanner seconded. Motion carried 5-0.

6. Santa Fe Valley Development Project and Community Facilities District No. 1.

- a. Santa Fe Valley Project Update – General Manager Chuck Duffy reported that the carbon in Odor Filter No.1 was changed out in December to reduce the potential for odors at the Santa Fe Valley Treatment Plant.
- b. CFD Fund Balances – Noted and filed.

7. District Engineer's Report.

- a. Treatment Plant, Pump Station, and Sewer System Operations Report – Noted and filed.
- b. Collections Crew – Operations Log – Noted and filed.

8. General Manager's Report.

- a. Update on recycled water discussions – General Manager Chuck Duffy reported that the Santa Fe Irrigation District would be making its ad hoc committee appointments at their next meeting, one of which will be a Recycled Water Committee. After their appointments are made, staff will schedule a date and time to have our committee meet with theirs to discuss recycled water and grant opportunities.
- b. Update on the proposed revised sewer service agreement with San Elijo JPA – General Manager Chuck Duffy introduced the board to Chris Trees, Chief of Operations with the San Elijo Joint Powers Authority. He reported that the agreement is currently in the hands of our attorney.

9. Monthly Flow Reports – Noted and filed.

10. Monthly Financial Reports.

- a. Account Balances– Noted and filed.
- b. 2014-2015 Revenue & Expenditure Report – Noted and filed.
- c. LAIF Monthly Update – Noted and filed.

11. Upcoming Seminars – None.

CONSIDERATION OF CORRESPONDENCE

An informational package containing copies of all pertinent correspondence to and from the District for the month of November 2014 was given to each Director along with the Agenda.

Adjournment.

Board President Moul adjourned the January 12, 2015 Regular Meeting of the Rancho Santa Fe Community Services District Board of Directors.

PREPARED BY:

APPROVED:

Chuck Duffy, General Manager

Doug Moul, President

Approved: February 9, 2015