

**RANCHO SANTA FE
COMMUNITY SERVICES DISTRICT**

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, March 9, 2015, 1:30 P.M.

PLEASE NOTE LOCATION CHANGE

Rancho Santa Fe Association Board Room

Adjourned to Santa Fe Irrigation District Board Room

5920 Linea Del Cielo, Rancho Santa Fe, CA 92091

PRESENT

Bill Hinchy
Laurel Lemarié
Doug Moul
Deborah Plummer
John Tanner

ABSENT

GUESTS

Arnold Keene, RSFA

STAFF

Chuck Duffy, GM
Paula Melendrez
Jeff Pape

The regular meeting of the Board of Directors of the Rancho Santa Fe Community Services District was called to order by Board President Moul.

1. Call Meeting to Order and Roll Call.

2. Public Comment – None.

ACTION ITEMS

3. Report from the RSF Association on Landscape Work.

Arnold Keene from the RSF Association reported that tree trimming has leveled out this time of year to plan for increased activity that could crop up towards the end of the fiscal year. Davy Tree has been active removing some of the trees they have trimmed in the past.

4. Minutes of the February 9, 2015 Regular Meeting.

ACTION: Director Plummer moved to approve the minutes as submitted. Director Hinchy seconded. Motion carried 5-0.

5. January 2015 Dudek Invoices for Payment.

ACTION: Director Plummer moved to approve the invoices as submitted. Director Hinchy seconded. Motion carried 5-0.

6. Consideration of Board Meeting and Procedures Policy.

The General Manager reported that the policy was amended to change the location of the regular board meetings from the Rancho Santa Fe Association meeting room to the meeting room at the Santa Fe Irrigation District.

ACTION: Director Tanner moved to approve the policy as presented. Director Plummer seconded. Motion carried 5-0.

7. Consideration of Fiscal Year 2013-2014 Comprehensive Annual Financial Report and Draft Audit.

The General Manager reported that the draft audit showed the district to be in sound financial condition.

ACTION: Director Hinchy moved to approve the audit as presented. Director Tanner seconded. Motion carried 5-0.

8. Santa Fe Valley Development Project and Community Facilities District No. 1.

- a. Santa Fe Valley Project Update – Noted and filed.
- b. CFD Fund Balances – Noted and filed.

9. District Engineer's Report.

- a. Treatment Plant, Pump Station, and Sewer System Operations Report – Operations Manager Jeff Pape reported that new carbon was ordered for the SFV treatment plant odor control system.
- b. Collections Crew – Operations Log – Noted and filed.

10. General Manager's Report.

- a. Update on recycled water discussions – General Manager Chuck Duffy reported on his meeting with Director Hinchy, Director Plummer, and the Santa Fe Irrigation District (SFID) ad hoc committee to discuss recycled water in the District. SFID seems interested in pursuing a joint project to deliver water up to the Rancho Santa Fe Golf Course. Mr. Duffy also reported on his meeting with SFID's General Manager and District Engineer. They reviewed the recycled water reports and discussed various funding scenarios for any project that may come out of these discussions.
- b. Update on the proposed revised sewer service agreement with San Elijo JPA – General Manager Chuck Duffy reported that he had sent a draft of the proposed agreement to the San Elijo JPA.

11. Monthly Flow Reports – Noted and filed.

12. Monthly Financial Reports.

- a. Account Balances– Noted and filed.
- b. 2014-2015 Revenue & Expenditure Report – Noted and filed.
- c. LAIF Monthly Update – Noted and filed.

13. Upcoming Seminars – None.

CONSIDERATION OF CORRESPONDENCE

An informational package containing copies of all pertinent correspondence to and from the District for the month of January 2015 was given to each Director along with the Agenda.

Adjournment.

Board President Moul adjourned the March 9, 2015 Regular Meeting of the Rancho Santa Fe Community Services District Board of Directors.

PREPARED BY:

APPROVED:

Chuck Duffy, General Manager

Doug Moul, President

Approved: April 13, 2015