

**RANCHO SANTA FE
COMMUNITY SERVICES DISTRICT**

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, April 13, 2015, 1:30 P.M.

Santa Fe Irrigation District Board Room

5920 Linea Del Cielo, Rancho Santa Fe, CA 92091

PRESENT

Deborah Plummer
Bill Hinchy
Laurel Lemarié

ABSENT

Doug Moul
John Tanner

GUESTS

Arnold Keene, RSFA
Bill Overton, RSFA
Mike Bardin, SFID

STAFF

Chuck Duffy, GM
Paula Melendrez
Jeff Pape

The regular meeting of the Board of Directors of the Rancho Santa Fe Community Services District was called to order by Board President Pro-tem Bill Hinchy.

1. Call Meeting to Order and Roll Call.

2. Public Comment – None.

ACTION ITEMS

3. Report from the RSF Association on Landscape Work.

Arnold Keene from the RSF Association reported that the Association will be requesting funding for extra work for the 2015/2016 budget in order to complete additional tree trimming that will arise due to the distressed and dying red gum eucalyptus. Mr. Keene reported that the distressed trees comprise about 40%-50% of all trees within the right-of-way. He also reported that staffing will be back to the level of 13 maintenance workers for the new fiscal year.

4. Minutes of the March 9, 2015 Regular Meeting.

ACTION: Director Plummer moved to approve the minutes as submitted. Director Lemarié seconded. Motion carried 3-0.

5. February 2015 Dudek Invoices for Payment.

ACTION: Director Plummer moved to approve the invoices as submitted. Director Lemarié seconded. Motion carried 3-0.

6. Consideration of Governor Brown's Executive Order Declaring a State of Emergency Due to the Drought.

The General Manager reported that the order will not directly impact the District, but may have an impact on the Rancho Santa Fe Golf Course. The California State Water Resources Control Board will issue regulations based on the Governor's Order in early May.

7. Santa Fe Valley Development Project and Community Facilities District No. 1.

- a. Santa Fe Valley Project Update – Noted and filed.
- b. CFD Fund Balances – Noted and filed.

8. District Engineer's Report.

- a. Treatment Plant, Pump Station, and Sewer System Operations Report – Operations Manager Jeff Pape reported that the installation of the new carbon for the SFV treatment plant odor control system is nearly complete.
- b. Collections Crew – Operations Log – Noted and filed.

9. General Manager's Report.

- a. Update on recycled water discussions – General Manager Chuck Duffy reported that he had updated some of the calculations contained in the Wilson Engineering recycled water report based on his discussions with the Santa Fe Irrigation District. He also met with Tim Barrier, superintendent of the Rancho Santa Fe Golf Course, to discuss their water issues such as water quality, quantity, and onsite delivery system. Mr. Duffy is planning on another meeting with Santa Fe Irrigation District to start narrowing down our options and developing a plan to address recycled water delivery. The Board also asked staff to investigate the quality of the water from the well located on the Mabee property.
- b. Update on the proposed revised sewer service agreement with San Elijo JPA – General Manager Chuck Duffy reported that San Elijo JPA staff and counsel are still reviewing the proposed agreement.
- c. Request by Olivenhain Municipal Water District To Temporarily Suspend Recycled Water Delivery to the Santa Fe Valley Blending Tank – General Manager Chuck Duffy reported that OMWD had requested that the District temporarily stop delivering recycled water to the OMWD Santa Fe Valley blending tank in order that they may drain their 4S Reservoir to replace the lining. Mr. Duffy responded to their request in an email to OMWD General Manager, Kim Thorner, stating that the Rancho Santa Fe CSD stands ready to assist OMWD in their project. As proposed by OMWD, CSD staff will meet with their operations staff as soon as possible to ensure that the CSD is comfortable with the calculations contained in OMWD's plan, and that sufficient safeguards are in place to prevent any potential spills from occurring due to an overflow situation at the Santa Fe Valley Reservoir. Mr. Duffy also expressed his concern in the email that the CSD was not properly notified of the project before it began.

10. Monthly Flow Reports – Noted and filed.

11. Monthly Financial Reports.

- a. Account Balances– Noted and filed.
- b. 2014-2015 Revenue & Expenditure Report – Noted and filed.
- c. LAIF Monthly Update – Noted and filed.

12. Upcoming Seminars – None.

CONSIDERATION OF CORRESPONDENCE

An informational package containing copies of all pertinent correspondence to and from the District for the month of February 2015 was given to each Director along with the Agenda.

Adjournment.

President Pro-tem Bill Hinchy adjourned the April 13, 2015 Regular Meeting of the Rancho Santa Fe Community Services District Board of Directors.

PREPARED BY:

APPROVED:

Chuck Duffy, General Manager

Doug Moul, President

Approved: May 11, 2015