

RANCHO SANTA FE
COMMUNITY SERVICES DISTRICT

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, May 11, 2015, 1:30 P.M.

Santa Fe Irrigation District Board Room

5920 Linea Del Cielo, Rancho Santa Fe, CA 92091

PRESENT

Doug Moul
Bill Hinchy
Deborah Plummer
John Tanner
Laurel Lemarié

ABSENT

GUESTS

Arnold Keene, RSFA

STAFF

Chuck Duffy, GM
Paula Melendrez
Jeff Pape

The regular meeting of the Board of Directors of the Rancho Santa Fe Community Services District was called to order by Board President Doug Moul.

1. Call Meeting to Order and Roll Call.

2. Public Comment – None.

ACTION ITEMS

3. Report from the RSF Association on Landscape Work.

Arnold Keene from the RSF Association reported that reducing water use will be the RSFA's main concern regarding landscaping. The Santa Fe Irrigation District voted on May 21st to cut water use "for public irrigation" by 50%. He also reported that at least 90% of the landscaping in the right-of-way is not irrigated.

4. Minutes of the April 13, 2015 Regular Meeting.

ACTION: Director Plummer moved to approve the minutes as submitted. Director Lemarié seconded. Motion carried 3-0.

5. March 2015 Dudek Invoices for Payment.

ACTION: Director Plummer moved to approve the invoices as submitted. Director Lemarié seconded. Motion carried 3-0.

6. Consideration of Fiscal Year 2015/16 Draft Sewer, Landscape, and Security Services District Budgets.

General Chuck Duffy provided a review of the draft budgets, and responded to questions from the Board. He noted that the top priorities this coming year are a potential recycled water project and the condition assessment program for the entire sewer collection system. The budget will be brought back to the Board at the June meeting for final approval.

- 7. Santa Fe Valley Development Project and Community Facilities District No. 1.**
 - a. Santa Fe Valley Project Update – Noted and filed.
 - b. CFD Fund Balances – Noted and filed.

- 8. District Engineer’s Report.**
 - a. Treatment Plant, Pump Station, and Sewer System Operations Report – Operations Manager Jeff Pape reported that the installation of the new carbon for the SFV treatment plant odor control system is nearly complete.
 - b. Collections Crew – Operations Log – Noted and filed.

- 9. General Manager’s Report.**
 - a. Update on recycled water discussions – General Manager Chuck Duffy reported that he had updated some of the calculations contained in the Wilson Engineering recycled water report based on his discussions with the Santa Fe Irrigation District. He also met with Tim Barrier, superintendent of the Rancho Santa Fe Golf Course, to discuss their water issues such as water quality, quantity, and onsite delivery system. Mr. Duffy is planning on another meeting with Santa Fe Irrigation District to start narrowing down our options and developing a plan to address recycled water delivery. The Board also asked staff to investigate the quality of the water from the well located on the Mabee property.
 - b. Update on the proposed revised sewer service agreement with San Elijo JPA – General Manager Chuck Duffy reported that San Elijo JPA staff and counsel are still reviewing the proposed agreement.

- 10. Monthly Flow Reports – Noted and filed.**

- 11. Monthly Financial Reports.**
 - a. Account Balances– Noted and filed.
 - b. 2014-2015 Revenue & Expenditure Report – Noted and filed.
 - c. LAIF Monthly Update – Noted and filed.

- 12. Upcoming Seminars – None.**

CONSIDERATION OF CORRESPONDENCE

An informational package containing copies of all pertinent correspondence to and from the District for the month of March 2015 was given to each Director along with the Agenda.

Adjournment.

President Pro-tem Bill Hinchy adjourned the April 13, 2015 Regular Meeting of the Rancho Santa Fe Community Services District Board of Directors.

PREPARED BY:

APPROVED:

Chuck Duffy, General Manager

Doug Moul, President

Approved: June 8, 2015