

RANCHO SANTA FE
COMMUNITY SERVICES DISTRICT

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, June 8, 2015, 1:30 P.M.

Santa Fe Irrigation District Board Room
5920 Linea Del Cielo, Rancho Santa Fe, CA 92091

PRESENT

Doug Moul
Bill Hinchy
Deborah Plummer
John Tanner
Laurel Lemarié

ABSENT

GUESTS

Arnold Keene, RSFA
Bill Overton, RSFA

STAFF

Chuck Duffy, GM
Paula Melendrez
Jeff Pape

The regular meeting of the Board of Directors of the Rancho Santa Fe Community Services District was called to order by Board President Doug Moul.

1. Call Meeting to Order and Roll Call.

2. Public Comment – None.

ACTION ITEMS

3. Report from the RSF Association on Landscape Work.

Arnold Keene from the RSF Association reported that May was a busy month for tree trimming in order to use the remaining funds in the 14/15 budget. Director Tanner commended Arnold and his crew on their efforts during the drought.

4. Minutes of the May 11, 2015 Regular Meeting.

ACTION: Director Tanner moved to approve the minutes as submitted. Director Plummer seconded. Motion carried 5-0.

5. April 2015 Dudek Invoices for Payment.

ACTION: Director Plummer moved to approve the invoices as submitted. Director Hinchy seconded. Motion carried 5-0.

6. Consideration of Fiscal Year 2015/16 Sewer, Landscape, and Security Services District Budgets.

Director Moul opened the public hearing. There were no comments from the public, and district staff reported that no written comments had been received. Director Moul closed the public hearing. The General Manager reported that the budget was the same as that presented to the Board at the May meeting, and that the District is in sound financial condition.

ACTION: Director Hinchy moved to approve the sewer, landscape, and security services budgets as presented. Director Tanner seconded. Motion carried 5-0.

- 7. Consideration of Unpaid Sewer Capacity Fees by Previously Connected Parcels.**
ACTION: Director Lemarié moved to have the homeowner pay the capacity fee of \$8,400 in a lump sum, but forgive past years of unpaid sewer service charges. Director Moul seconded. Motion carried 4-1, with Director Tanner opposed because he would like to give the homeowner the opportunity to pay the capacity fee over a period of time.

- 8. Santa Fe Valley Development Project and Community Facilities District No. 1.**
 - a. Santa Fe Valley Project Update – Noted and filed.
 - b. CFD Fund Balances – Noted and filed.

- 9. District Engineer’s Report.**
 - a. Treatment Plant, Pump Station, and Sewer System Operations Report – Noted and filed.
 - b. Collections Crew – Operations Log – Noted and filed.

- 10. General Manager’s Report.**
 - a. Update on recycled water discussions – There was general consensus among the board to move forward with the design, permitting, and CEQA for transitioning the Rancho Santa Fe Treatment Plant into a tertiary treatment facility.
 - b. Update on the proposed revised sewer service agreement with San Elijo JPA – General Manager Chuck Duffy reported that San Elijo JPA staff and counsel are still reviewing the proposed agreement.

- 11. Monthly Flow Reports – Noted and filed.**

- 12. Monthly Financial Reports.**
 - a. Account Balances– Noted and filed.
 - b. 2014-2015 Revenue & Expenditure Report – Noted and filed.
 - c. LAIF Monthly Update – Noted and filed.

- 13. Upcoming Seminars – None.**

CONSIDERATION OF CORRESPONDENCE

An informational package containing copies of all pertinent correspondence to and from the District for the month of April 2015 was given to each Director along with the Agenda.

Adjournment.

President Moul adjourned the June 8, 2015 Regular Meeting of the Rancho Santa Fe Community Services District Board of Directors.

PREPARED BY:

APPROVED:

Chuck Duffy, General Manager

Doug Moul, President

Approved: August 3, 2015