

RANCHO SANTA FE
COMMUNITY SERVICES DISTRICT

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, August 3, 2015, 1:30 P.M.

Santa Fe Irrigation District Board Room

5920 Linea Del Cielo, Rancho Santa Fe, CA 92091

PRESENT

Bill Hinchy
Deborah Plummer
John Tanner
Laurel Lemarié

ABSENT

Doug Moul

GUESTS

Mike Bardin, SFID

STAFF

Chuck Duffy, GM
Paula Melendrez
Jeff Pape

The regular meeting of the Board of Directors of the Rancho Santa Fe Community Services District was called to order by Board President Pro-tem Bill Hinchy.

1. Call Meeting to Order and Roll Call.

2. Public Comment – None.

ACTION ITEMS

3. Report from the RSF Association on Landscape Work.

No report given. Arnold Keene from the RSF Association was not in attendance.

4. Minutes of the June 8, 2015 Regular Meeting.

ACTION: Director Plummer moved to approve the minutes as submitted. Director Lemarié seconded. Motion carried 4-0.

5. May and June 2015 Dudek Invoices for Payment.

ACTION: Director Plummer moved to approve the invoices as submitted. Director Tanner seconded. Motion carried 4-0.

6. Consideration of a Proposal by Wilson Engineering to Prepare a Focused Tertiary Water Study.

ACTION: Director Tanner moved to approve the proposal as presented, noting the correct fee total should be \$17,500. Director Plummer seconded. Motion carried 4-0.

7. Consideration of Resolutions Directing That the Sewer Service and Sewer Standby Charges and the Community Facilities District No. 1 Assessments be Collected on the County of San Diego Property Tax Roll.

- ACTION:**
1. President Pro-tem Hinchy opened the public hearing.
There were no comments from the public. Staff reported that no written comments were received.
 2. President Pro-tem Hinchy closed the public hearing.
 3. Director Plummer moved to approve the Resolutions as presented.
Director Tanner seconded. Motion carried 4-0.

8. Report on Community Facilities District No. 1 Annual Levy.

For Board information only.

9. Santa Fe Valley Development Project and Community Facilities District No. 1.

- a. Santa Fe Valley Project Update – Noted and filed.
- b. CFD Fund Balances – Noted and filed.

10. District Engineer's Report.

- a. Treatment Plant, Pump Station, and Sewer System Operations Report – Noted and filed.
- b. Collections Crew – Operations Log – Noted and filed.

11. General Manager's Report.

- a. Update on recycled water discussions – Noted and filed.

12. Monthly Flow Reports – Noted and filed.

13. Monthly Financial Reports.

- a. Account Balances– Noted and filed.
- b. 2014-2015 Revenue & Expenditure Report – Noted and filed.
- c. LAIF Monthly Update – Noted and filed.

14. Upcoming Seminars – None.

CONSIDERATION OF CORRESPONDENCE

An informational package containing copies of all pertinent correspondence to and from the District for the month of June 2015 was given to each Director along with the Agenda.

Adjournment.

President Pro-tem Bill Hinchy adjourned the August 3, 2015 Regular Meeting of the Rancho Santa Fe Community Services District Board of Directors at 2:21 p.m.

PREPARED BY:

APPROVED:

Chuck Duffy, General Manager

Doug Moul, President

Approved: September 14, 2015