

RANCHO SANTA FE
COMMUNITY SERVICES DISTRICT

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, October 12, 2015, 1:30 P.M.

Santa Fe Irrigation District Board Room

5920 Linea Del Cielo, Rancho Santa Fe, CA 92091

PRESENT

Bill Hinchy
Doug Moul
Deborah Plummer
Laurel Lemarié
John Tanner

ABSENT

GUESTS

Arnold Keene, RSFA

STAFF

Chuck Duffy, GM
Paula Melendrez

The regular meeting of the Board of Directors of the Rancho Santa Fe Community Services District was called to order by Board President Moul.

1. Call Meeting to Order and Roll Call.

2. Public Comment – None.

ACTION ITEMS

3. Report from the RSF Association on Landscape Work.

Arnold Keene from the RSF Association reported that he consulted with arborist Jim Thomson and received a good report on the health of the remaining trees in the road right-of-way. Crews continue to be busy with tree trimming requests in light of the coming El Niño.

4. Minutes of the September 14, 2015 Regular Meeting.

ACTION: Director Tanner moved to approve the minutes as submitted. Director Hinchy seconded. Motion carried 5-0.

5. August 2015 Dudek Invoices for Payment.

ACTION: Director Plummer moved to approve the invoices as submitted. Director Hinchy seconded. Motion carried 5-0.

6. Consideration of a Proposal from Wilson Engineering for the Design of a New Aeration System at the Rancho Santa Fe Water Reclamation Facility.

The General Manager provided a general overview of the aeration system at the plant, which is more than 25 years old and inefficient in its delivery of air to the aeration tanks. Engineer Jeff Pape further discussed the technical benefits of the new system.

ACTION: Director Hinchy moved to approve the proposal as submitted. Director Tanner seconded. Motion carried 5-0.

- 7. Santa Fe Valley Development Project and Community Facilities District No. 1.**
 - a. Santa Fe Valley Project Update – Noted and filed.
 - b. CFD Fund Balances – Noted and filed.

- 8. District Engineer’s Report.**
 - a. Treatment Plant, Pump Station, and Sewer System Operations Report – District Engineer Jeff Pape discussed the odor complaints received this past month coming from the Santa Fe Valley Wet Weather Storage Facility.
 - b. Collections Crew – Operations Log – Noted and filed.

- 9. General Manager’s Report.**
 - a. Update on recycled water discussions – General Manager Chuck Duffy reported that he met with the Rancho Santa Fe Golf Club’s recycled water committee to provide them with an overview of the recent Wilson Engineering report on recycled water, which quantified the cost of providing recycled water to the golf club via the treatment plant to the golf course irrigation system. He also reported on his meeting with Dexter Wilson to clarify a few of the options and numbers in the report. Once the report is finalized in early November, the Golf Club can determine whether or not the project is feasible for them.

- 10. Monthly Flow Reports – Noted and filed.**

- 11. Monthly Financial Reports.**
 - a. Account Balances– Noted and filed.
 - b. 2014-2015 Revenue & Expenditure Report – Noted and filed.
 - c. LAIF Monthly Update – Noted and filed.

- 12. Upcoming Seminars – None.**

CONSIDERATION OF CORRESPONDENCE

An informational package containing copies of all pertinent correspondence to and from the District for the month of August 2015 was given to each Director along with the Agenda.

Adjournment.

President Moul adjourned the October 12, 2015 Regular Meeting of the Rancho Santa Fe Community Services District Board of Directors at 2:11 p.m.

PREPARED BY:

APPROVED:

Chuck Duffy, General Manager

Doug Moul, President

Approved: November 9, 2015