

RANCHO SANTA FE
COMMUNITY SERVICES DISTRICT

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, November 9, 2015, 1:30 P.M.

Santa Fe Irrigation District Board Room

5920 Linea Del Cielo, Rancho Santa Fe, CA 92091

PRESENT

Bill Hinchy
Doug Moul
Deborah Plummer
Laurel Lemarié
John Tanner

ABSENT

GUESTS

Arnold Keene, RSFA

STAFF

Chuck Duffy, GM
Paula Melendrez

The regular meeting of the Board of Directors of the Rancho Santa Fe Community Services District was called to order by Board President Moul.

1. Call Meeting to Order and Roll Call.

2. Public Comment – None.

ACTION ITEMS

3. Report from the RSF Association on Landscape Work.

Arnold Keene from the RSF Association reported on tree work along Via De La Valle and that crews continue to be busy with tree trimming in light of the coming El Niño.

4. Minutes of the October 12, 2015 Regular Meeting.

ACTION: Director Hinchy moved to approve the minutes as submitted. Director Plummer seconded. Motion carried 4-0.

5. September 2015 Dudek Invoices for Payment.

ACTION: Director Lemarié moved to approve the invoices as submitted. Director Hinchy seconded. Motion carried 4-0.

6. Consideration of Sewer Main Replacement Project Near La Valle Plateada and the Rancho Santa Fe Golf Course.

ACTION: Director Hinchy moved to accept the homeowner's contribution of \$15,000 in funding for the sewer main replacement in order to expedite the project and minimize disruption to their parcel, with a not-to-exceed project amount of \$50,000. Director Lemarié seconded. Motion carried 4-0.

7. Santa Fe Valley Development Project and Community Facilities District No. 1.

- a. Santa Fe Valley Project Update – Noted and filed.
- b. CFD Fund Balances – Noted and filed.

8. District Engineer's Report.

- a. Treatment Plant, Pump Station, and Sewer System Operations Report – Noted and filed.
- b. Collections Crew – Operations Log – Noted and filed.

9. General Manager's Report.

- a. Update on recycled water – General Manager Chuck Duffy reported on the highlights of the various meetings he attended this past month, which included revised cost estimates based upon new information regarding actual water demand at the golf course. Based on this new information, a revised preliminary cost estimate for the proposed project was prepared and subsequently presented to the Rancho Santa Fe Golf Club's recycled water committee, where target goals for quantity and quality of the recycled water were discussed at length. Next, Wilson Engineering will provide revised calculations to meet the water quality objectives discussed at the meeting.
- b. Update on El Camino Real Sewer Main Project – General Manager Chuck Duffy reported that a tentative settlement agreement had been reached between the homeowners and Aggregate Import. Once this agreement is signed, the District can go through the checklist to approve the project and formally accept the sewer main into our system, which will allow homeowners to finally connect to the sewer system.

10. Monthly Flow Reports – Noted and filed.

11. Monthly Financial Reports.

- a. Account Balances– Noted and filed.
- b. 2015-2016 Revenue & Expenditure Report – Noted and filed.
- c. LAIF Monthly Update – Noted and filed.

12. Upcoming Seminars – None.

CONSIDERATION OF CORRESPONDENCE

An informational package containing copies of all pertinent correspondence to and from the District for the month of August 2015 was given to each Director along with the Agenda.

Adjournment.

President Moul adjourned the November 9, 2015 Regular Meeting of the Rancho Santa Fe Community Services District Board of Directors at 2:35 p.m.

PREPARED BY:

APPROVED:

Chuck Duffy, General Manager

Doug Moul, President

Approved: December 14, 2015