

RANCHO SANTA FE
COMMUNITY SERVICES DISTRICT

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, December 14, 2015, 1:30 P.M.

Santa Fe Irrigation District Board Room

5920 Linea Del Cielo, Rancho Santa Fe, CA 92091

PRESENT

Bill Hinchy
John Tanner
Deborah Plummer
Laurel Lemarié

ABSENT

Doug Moul

GUESTS

STAFF

Chuck Duffy, GM
Paula Melendrez

The regular meeting of the Board of Directors of the Rancho Santa Fe Community Services District was called to order by Board President Pro Tem Bill Hinchy.

1. Call Meeting to Order and Roll Call.

2. Public Comment – None.

ACTION ITEMS

3. Election of Board President and Vice President for 2016.

ACTION: Director Hinchy moved to nominate Director Lemarié for President. Director Plummer seconded. Motion carried 4-0.

Director Hinchy moved to nominate Director Tanner for Vice President. Director Plummer seconded. Motion carried 4-0.

4. Report from the RSF Association on Landscape Work.

Arnold Keene from the RSF Association was not available, so there was no report.

5. Minutes of the November 9, 2015 Regular Meeting.

ACTION: Director Plummer moved to approve the minutes as submitted. Director Lemarié seconded. Motion carried 4-0.

6. October 2015 Dudek Invoices for Payment.

ACTION: Director Plummer moved to approve the invoices as submitted. Director Lemarié seconded. Motion carried 4-0.

7. Consideration of Recycled Water Study and Costs to Supply Recycled Water to the Rancho Santa Fe Golf Club.

General Manager Chuck Duffy reported on recent meetings concerning the potential service of recycled water to the Rancho Santa Fe Golf Club. The Golf Club's committee, our sewer district, and the Santa Fe Irrigation District are looking to finalize the cost estimates for the available options so they can be presented to the Rancho Santa Fe Golf Club Board of Governors to see if the project pencils out for them.

8. Santa Fe Valley Development Project and Community Facilities District No. 1.

- a. Santa Fe Valley Project Update – Noted and filed.
- b. CFD Fund Balances – Noted and filed.

9. District Engineer’s Report.

- a. Treatment Plant, Pump Station, and Sewer System Operations Report – District Engineer Jeff Pape reported that new trees are being planted this week at the Santa Fe Valley Treatment Plant to provide additional screening to the surrounding neighbors.
- b. Collections Crew – Operations Log – Noted and filed.

10. General Manager’s Report.

- a. Update on El Camino Real Sewer Main Project – General Manager Chuck Duffy reported that a settlement agreement in the lawsuit between the homeowners and Aggregate Import has been agreed upon. Once this agreement is signed, the District can go through the checklist to approve the project and formally accept the sewer main into our system, which will allow homeowners to finally connect to the sewer system.

11. Monthly Flow Reports – Noted and filed.

12. Monthly Financial Reports.

- a. Account Balances– Noted and filed.
- b. 2015-2016 Revenue & Expenditure Report – Noted and filed.
- c. LAIF Monthly Update – Noted and filed.

13. Upcoming Seminars – None.

CONSIDERATION OF CORRESPONDENCE

An informational package containing copies of all pertinent correspondence to and from the District for the month of October 2015 was given to each Director along with the Agenda.

Adjournment.

President Pro Tem Hinchy adjourned the December 14, 2015 Regular Meeting of the Rancho Santa Fe Community Services District Board of Directors at 2:22 p.m.

PREPARED BY:

APPROVED:

Chuck Duffy, General Manager

Laurel Lemarié, President

Approved: January 11, 2016