

RANCHO SANTA FE
COMMUNITY SERVICES DISTRICT

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, February 8, 2016, 1:30 P.M.

Santa Fe Irrigation District Board Room

5920 Linea Del Cielo, Rancho Santa Fe, CA 92091

PRESENT

Laurel Lemarié
John Tanner
Deborah Plummer
Doug Moul
Bill Hinchy

ABSENT

GUESTS

Arnold Keene, RSFA

STAFF

Chuck Duffy, GM
Paula Melendrez
Jeff Pape

The regular meeting of the Board of Directors of the Rancho Santa Fe Community Services District was called to order by Board President Laurel Lemarié.

1. Call Meeting to Order and Roll Call.

2. Public Comment – None.

ACTION ITEMS

3. Report from the RSF Association on Landscape Work and Consideration of Funding for Extra Landscape Work.

Arnold Keene from the RSF Association reported that last week's wind storm yielded the highest number of downed trees he has seen. Mr. Keene also presented the RSFA's request for additional funds to handle the tree trimming and removal.

ACTION: Director Moul moved to approve funding \$25,000 for extra tree work. Director Plummer seconded. Motion carried 5-0.

4. Minutes of the January 11, 2016 Regular Meeting.

ACTION: Director Tanner moved to approve the minutes as submitted. Director Hinchy seconded. Motion carried 5-0.

5. December 2015 Dudek Invoices for Payment.

ACTION: Director Plummer moved to approve the invoices as submitted. Director Tanner seconded. Motion carried 5-0.

6. Consideration of the Preparation of a DSOD Emergency Plan for the Santa Fe Valley Wet Weather Storage Reservoir and Dam by Wilson Engineering.

ACTION: Director Plummer moved to approve the proposal for preparation of the EAP. Director Moul seconded the motion. Motion carried 5-0.

- 7. Santa Fe Valley Development Project and Community Facilities District No. 1.**
 - a. Santa Fe Valley Project Update – Noted and filed.
 - b. CFD Fund Balances – Noted and filed.

- 8. District Engineer’s Report.**
 - a. Treatment Plant, Pump Station, and Sewer System Operations Report – District Engineer Jeff Pape reported that the clay valves at the Santa Fe Valley Plant were recently fixed, once again allowing for the automatic delivery of reclaimed water to either OMWD or the wet weather storage facility, as dictated by the appropriate conditions. Mr. Pape also reported that two trees fell at the Rancho Serena Pump Station during the recent wind storm. The trees were blocking the access to the pump station and were removed promptly.
 - b. Collections Crew – Operations Log – Noted and filed.

- 9. General Manager’s Report.**
 - a. Update on recycled water – General Manager Chuck Duffy reported that he had met with Bill Weber, the chair of the Golf Club’s Recycled Water Committee, to gather information on the Committee’s December meeting with the Rancho Santa Fe Golf Club Board of Governors regarding recycled water. The Committee’s preferred option is still to utilize reverse osmosis and reduce the recycled water’s TDS down to 710 mg/l (from about 1230 mg/l). Mr. Duffy also reported that staff at SEJPA had informed Wilson Engineering that the additional TDS sent to them would not impact their plant significantly. Mr. Duffy and Mr. Weber also discussed actions moving forward to gain consensus one way or the other on this project. Subsequent to the meeting, Mr. Weber sent a letter to GM Mike Bardin of the Santa Fe Irrigation District requesting a “proposal” from SFID which would summarize the estimated costs, contractual obligations, and various other tasks for the Committee’s final review and decision. Mr. Duffy will be working with Mr. Bardin in the coming month to produce this document.
 - b. Update on various legal issues – General Manager Chuck Duffy reported on his deposition of a mediated dispute with two parties in Rancho Santa Fe regarding their connection to the District’s sewer system. The CSD is not named in the suit, but was called by both parties.

- 10. Monthly Flow Reports – Noted and filed.**

- 11. Monthly Financial Reports.**
 - a. Account Balances– Noted and filed.
 - b. 2015-2016 Revenue & Expenditure Report – Noted and filed.
 - c. LAIF Monthly Update – Noted and filed.

- 12. Upcoming Seminars – None.**

CONSIDERATION OF CORRESPONDENCE

An informational package containing copies of all pertinent correspondence to and from the District for the month of December 2015 was given to each Director along with the Agenda.

Adjournment.

President Lemarié adjourned the February 8, 2016 Regular Meeting of the Rancho Santa Fe Community Services District Board of Directors at 2:14 p.m.

PREPARED BY:

APPROVED:

Chuck Duffy, General Manager

Laurel Lemarié, President

Approved: March 14, 2016