

RANCHO SANTA FE
COMMUNITY SERVICES DISTRICT

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, March 14, 2016, 1:30 P.M.

Santa Fe Irrigation District Board Room

5920 Linea Del Cielo, Rancho Santa Fe, CA 92091

PRESENT

Laurel Lemarié
John Tanner
Deborah Plummer
Doug Moul
Bill Hinchy

ABSENT

GUESTS

Arnold Keene, RSFA
Katie Koster, Piper Jaffray

STAFF

Chuck Duffy, GM
Paula Melendrez
Jeff Pape

The regular meeting of the Board of Directors of the Rancho Santa Fe Community Services District was called to order by Board President Laurel Lemarié.

1. Call Meeting to Order and Roll Call.

2. Public Comment – None.

ACTION ITEMS

3. Report from the RSF Association on Landscape Work.

Arnold Keene from the RSF Association reported that he had previously responded to a resident's concern over whether CSD funds were being used for work specific to the Association. He explained that there is a division between work done in the right-of-way and other landscaping by the Association. Mr. Keene also reported that in the last two months, regular tree trimming and maintenance has been superseded by the more immediate attention needed to clean up tree damage from the recent storms.

4. Minutes of the February 8, 2016 Regular Meeting.

ACTION: Director Hinchy moved to approve the minutes as submitted. Director Moul seconded. Motion carried 5-0.

5. January 2016 Dudek Invoices for Payment.

ACTION: Director Moul moved to approve the invoices as submitted. Director Hinchy seconded. Motion carried 5-0.

6. Consideration of Engagement Letter with Piper Jaffray for Special Tax Refunding, Series 2016.

Katie Koster from Piper Jaffray & Co. presented the board with a summary of the yearly proposed savings for residents in the Santa Fe Valley development expected from a proposed bond refinancing.

ACTION: Director Moul moved to approve the Engagement Letter from Piper Jaffray & Co. for Special Tax Refunding. Director Tanner seconded. Motion carried 5-0.

- 7. Santa Fe Valley Development Project and Community Facilities District No. 1.**
 - a. Santa Fe Valley Project Update – Noted and filed.
 - b. CFD Fund Balances – Noted and filed.

- 8. District Engineer’s Report.**
 - a. Treatment Plant, Pump Station, and Sewer System Operations Report – District Engineer Jeff Pape reported that the treatment plants and pump stations are running well and generators are transferring correctly.
 - b. Collections Crew – Operations Log – Noted and filed.

- 9. General Manager’s Report.**
 - a. Update on recycled water – General Manager Chuck Duffy reported that since the last board meeting, he met with Bill Weber, the chair of the Golf Club’s Recycled Water Committee, and Santa Fe Irrigation District GM Mike Bardin. Mike will be finalizing the cost estimates for the proposed project.
 - b. Update on the Rancho Santa Fe Aeration Project – General Manager Chuck Duffy reported that he, Jeff Pape, and Scott Pastore (lead operator), met with Dexter Wilson and several representatives from aeration equipment manufacturers to finalize a pre-design for the system. The proposed budget for this project as approved by the Board in June 2015 is \$350,000.

- 10. Monthly Flow Reports – Noted and filed.**

- 11. Monthly Financial Reports.**
 - a. Account Balances– Noted and filed.
 - b. 2015-2016 Revenue & Expenditure Report – Noted and filed.
 - c. LAIF Monthly Update – Noted and filed.

- 12. Upcoming Seminars – None.**

CONSIDERATION OF CORRESPONDENCE

An informational package containing copies of all pertinent correspondence to and from the District for the month of January 2016 was given to each Director along with the Agenda.

Adjournment.

President Lemarié adjourned the March 14, 2016 Regular Meeting of the Rancho Santa Fe Community Services District Board of Directors at 2:14 p.m.

PREPARED BY:

APPROVED:

Chuck Duffy, General Manager

Laurel Lemarié, President

Approved: April 11, 2016