

**RANCHO SANTA FE  
COMMUNITY SERVICES DISTRICT**

**MINUTES**

**BOARD OF DIRECTORS REGULAR MEETING**

**Monday, August 8, 2016, 1:30 P.M.**

Santa Fe Irrigation District Board Room

5920 Linea Del Cielo, Rancho Santa Fe, CA 92091

**PRESENT**

Laurel Lemarié  
John Tanner  
Deborah Plummer  
Bill Hinchy  
Doug Moul

**ABSENT**

**GUESTS**

Arnold Keene, RSFA  
Caitlin Kreutz, RSFA

**STAFF**

Chuck Duffy, GM  
Paula Melendrez

The regular meeting of the Board of Directors of the Rancho Santa Fe Community Services District was called to order by Board President Laurel Lemarié.

**1. Call Meeting to Order and Roll Call.**

**2. Public Comment – None.**

**ACTION ITEMS**

**3. Report from the RSF Association on Landscape Work.**

Arnold Keene from the RSF Association introduced a new staff member, Caitlin Kreutz, and noted her position in the department as a horticulturist. Later this month, he and Chuck Duffy will be meeting with Fire Chief Tony Michel of the RSF Fire Department to discuss dead and dying trees along the roadways.

**4. Minutes of the May 16, 2016 Regular Meeting.**

**ACTION:** Director Hinchy moved to approve the minutes as submitted. Director Moul seconded. Motion carried 5-0.

**5. Minutes of the July 11, 2016 Regular Meeting (Adjourned to July 19).**

**ACTION:** Director Hinchy moved to approve the minutes as submitted. Director Lemarié seconded. Motion carried 5-0.

**6. April, May and June 2016 Dudek Invoices for Payment.**

**ACTION:** Director Moul moved to approve the invoices as submitted. Director Hinchy seconded. Motion carried 5-0.

**7. Consideration of Resolutions Directing That the Sewer Service and Sewer Standby Charges and the Community Facilities District No. 1 Assessments be Collected on the County of San Diego Property Tax Roll.**

- ACTION:**
1. President Lemarié opened the public hearing.  
There were no comments from the public. Staff reported that no written comments were received.
  2. President Lemarié closed the public hearing.
  3. Director Tanner moved to approve the Resolutions as presented.  
Director Moul seconded. Motion carried 5-0.

**8. Report on Community Facilities District No. 1 Annual Levy.**  
For Board information only.

**9. Santa Fe Valley Development Project and Community Facilities District No. 1.**

- a. Santa Fe Valley Project Update – Noted and filed.
- b. CFD Fund Balances – Noted and filed.

**10. District Engineer's Report.**

- a. Treatment Plant, Pump Station, and Sewer System Operations Report – Noted and filed.
- b. Collections Crew – Operations Log – Noted and filed.

**11. General Manager's Report.**

- a. Update on recycled water – General Manager Chuck Duffy provided an update on the recycled water project.

**12. Monthly Flow Reports – Noted and filed.**

**13. Monthly Financial Reports.**

- a. Account Balances – Noted and filed.
- b. 2015-2016 Revenue & Expenditure Report – Noted and filed.
- c. LAIF Monthly Update – Noted and filed.

**14. Upcoming Seminars – None.**

**CONSIDERATION OF CORRESPONDENCE**

An informational package containing copies of all pertinent correspondence to and from the District for the month of June 2016 was given to each Director along with the Agenda.

**Adjournment.**

President Lemarié adjourned the August 8, 2016 Regular Meeting of the Rancho Santa Fe Community Services District Board of Directors at 2:15 p.m.

**PREPARED BY:**

**APPROVED:**

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Chuck Duffy, General Manager

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Laurel Lemarié, President

Approved: September 12, 2016