

RANCHO SANTA FE  
COMMUNITY SERVICES DISTRICT

**MINUTES**

**BOARD OF DIRECTORS REGULAR MEETING**

**Monday, September 12, 2016, 1:30 P.M.**

Santa Fe Irrigation District Board Room  
5920 Linea Del Cielo, Rancho Santa Fe, CA 92091

**PRESENT**

Laurel Lemarié  
John Tanner  
Deborah Plummer  
Bill Hinchy  
Doug Moul

**ABSENT**

**GUESTS**

Arnold Keene, RSFA  
Katie Koster, Piper Jaffray

**STAFF**

Chuck Duffy, GM  
Paula Melendrez

The regular meeting of the Board of Directors of the Rancho Santa Fe Community Services District was called to order by Board President Laurel Lemarié.

**1. Call Meeting to Order and Roll Call.**

**2. Public Comment – None.**

**ACTION ITEMS**

**3. Report from the RSF Association on Landscape Work.**

Arnold Keene from the RSF Association reported on his meeting with Chuck Duffy and Fire Chief Tony Michel of the RSF Fire Department to discuss dead and dying trees along the roadways. He will be putting together an inventory of dead trees in the road right-of-way.

**4. Minutes of the August 8, 2016 Regular Meeting.**

**ACTION:** Director Tanner moved to approve the minutes as submitted. Director Moul seconded. Motion carried 5-0.

**5. July 2016 Dudek Invoices for Payment.**

**ACTION:** Director Moul moved to approve the invoices as submitted. Director Hinchy seconded. Motion carried 5-0.

**6. Review of the Santa Fe Valley CFD No. 1 Bond Refunding/Refinancing.  
And Associated Reduction in the Annual CFD No. 1 Bond Levy.**

Bond Underwriter Katie Koster provided the board with an overview of the bond refinancing which officially closed on August 30<sup>th</sup>, the final pre-pricing and final pricing of the Series 2016 Refunding Bonds, and the net savings realized from the bond refunding.

**7. Consideration of Biennial Review of the District Conflict of Interest Code.**

**ACTION:** Director Tanner moved to certify that no changes to the District's Conflict of Interest Code are necessary. Director Hinchy seconded. Motion carried 5-0.

- 8. Consideration of Resolution of Application to LAFCO For Annexation of the Rancho Hills (Shaw) Development.**  
**ACTION:** Director Hinchy moved to approve the Resolution of Application to LAFCO in substantial form. Director Lemarié seconded. Motion carried 5-0.
- 9. Consideration of Additional Engineering for the Preparation of a DSOD Emergency Action Plan for the Santa Fe Valley Wet Weather Storage Reservoir and Dam.**  
**ACTION:** Director Plummer moved to approve the additional engineering for the dam inundation study. Director Hinchy seconded. Motion carried 5-0.
- 10. Santa Fe Valley Development Project and Community Facilities District No. 1.**
  - a. CFD Fund Balances – Noted and filed.
- 11. District Engineer’s Report.**
  - a. Treatment Plant, Pump Station, and Sewer System Operations Report – Noted and filed.
  - b. Collections Crew – Operations Log – Noted and filed.
- 12. General Manager’s Report.**
  - a. Update on recycled water – General Manager Chuck Duffy provided an update on the recycled water project.
- 13. Monthly Flow Reports – Noted and filed.**
- 14. Monthly Financial Reports.**
  - a. Account Balances– Noted and filed.
  - b. 2016-2017 Revenue & Expenditure Report – Noted and filed.
  - c. LAIF Monthly Update – Noted and filed.
- 15. Upcoming Seminars – None.**

**CONSIDERATION OF CORRESPONDENCE**

An informational package containing copies of all pertinent correspondence to and from the District for the month of July 2016 was given to each Director along with the Agenda.

**Adjournment.**

President Lemarié adjourned the September 12, 2016 Regular Meeting of the Rancho Santa Fe Community Services District Board of Directors at 2:50 p.m.

**PREPARED BY:**

**APPROVED:**

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Chuck Duffy, General Manager

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Laurel Lemarié, President

Approved: October 10, 2016