

**RANCHO SANTA FE
COMMUNITY SERVICES DISTRICT**

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, October 10, 2016, 1:30 P.M.

Santa Fe Irrigation District Board Room

5920 Linea Del Cielo, Rancho Santa Fe, CA 92091

PRESENT

Laurel Lemarié
John Tanner
Deborah Plummer
Bill Hinchy

ABSENT

Doug Moul

GUESTS

Arnold Keene, RSFA

STAFF

Chuck Duffy, GM
Jeff Pape

The regular meeting of the Board of Directors of the Rancho Santa Fe Community Services District was called to order by Board President Laurel Lemarié.

1. Call Meeting to Order and Roll Call.

2. Public Comment – None.

ACTION ITEMS

3. Report from the RSF Association on Roadside Landscape Maintenance.

Arnold Keene from the RSF Association reported that horticulturist Caitlin Kreutz of the RSFA is preparing to become a certified arborist. He also reported that the eucalyptus trees in the Ranch are beginning to leaf out again.

4. Minutes of the September 12, 2016 Regular Meeting.

ACTION: Director Plummer moved to approve the minutes as submitted. Director Tanner seconded. Motion carried 4-0.

5. August 2016 Dudek Invoices for Payment.

ACTION: Director Tanner moved to approve the invoices as submitted. Director Plummer seconded. Motion carried 4-0.

6. Lease of Sewer Capacity Agreement Between the District and the San Elijo Joint Powers Authority.

General Manager Chuck Duffy provided a review of the proposed agreement for sewer service with the San Elijo Joint Powers Authority. He stated that the agreement is in near final form. Director Hinchy had several questions regarding the indemnification section of the agreement. The General Manager responded that the indemnification clause was one of the final issues to be resolved in the agreement.

7. Santa Fe Valley Community Facilities District No. 1.

a. CFD Fund Balances – Noted and filed.

8. District Engineer's Report.

- a. Treatment Plant, Pump Station, and Sewer System Operations Report – Noted and filed.
- b. Collections Crew – Operations Log – Noted and filed.

9. General Manager's Report.

- a. Update on recycled water – General Manager Chuck Duffy provided an update on the recycled water project.

10. Monthly Flow Reports – Noted and filed.

11. Monthly Financial Reports.

- a. Account Balances– Noted and filed.
- b. 2016-2017 Revenue & Expenditure Report – Noted and filed.
- c. LAIF Monthly Update – Noted and filed.

12. Upcoming Seminars – None.

CONSIDERATION OF CORRESPONDENCE

An informational package containing copies of all pertinent correspondence to and from the District for the month of August 2016 was given to each Director along with the Agenda.

Adjournment.

President Lemarié adjourned the October 10, 2016 Regular Meeting of the Rancho Santa Fe Community Services District Board of Directors at 2:25 p.m.

SUBMITTED BY:

APPROVED BY:

Paula Melendrez, Secretary

Chuck Duffy, General Manager

Date Approved by Board: November 14, 2016