

**RANCHO SANTA FE  
COMMUNITY SERVICES DISTRICT**

**MINUTES**

**BOARD OF DIRECTORS REGULAR MEETING**

**Monday, February 13, 2017, 1:30 P.M.**

Santa Fe Irrigation District Board Room

5920 Linea Del Cielo, Rancho Santa Fe, CA 92091

**PRESENT**

Doug Moul  
Bill Hinchy  
John Tanner  
Deborah Plummer  
Laurel Lemarié

**ABSENT**

**GUESTS**

Arnold Keene, RSFA

**STAFF**

Chuck Duffy, GM  
Paula Melendrez

The regular meeting of the Board of Directors of the Rancho Santa Fe Community Services District was called to order by Board President Doug Moul.

**1. Call Meeting to Order and Roll Call.**

**2. Public Comment – None.**

**ACTION ITEMS**

**3. Report from the RSF Association on Landscape Work and Consideration of Funding for Extra Landscape Work.**

Arnold Keene from the RSF Association reported that 30-40 trees fell during the recent storms. The RSFA landscape crew is gearing up for more tree work in the next few years and have ordered a new chipper truck. Mr. Keene also requested \$30,000 in additional funding for extra work to remove 35 diseased mature eucalyptus trees which are at risk of falling.

**ACTION:** Director Plummer moved to approve \$30,000 in funding for extra landscape work. Director Lemarié seconded. Motion carried 5-0.

**4. Minutes of the January 9, 2017 Regular Meeting.**

**ACTION:** Director Hinchy moved to approve the minutes as submitted. Director Tanner seconded. Motion carried 5-0.

**5. December 2016 Dudek Invoices for Payment.**

**ACTION:** Director Plummer moved to approve the invoices as submitted. Director Tanner seconded. Motion carried 5-0.

**6. Consideration of Resolution of Application to LAFCO For Santa Fe Hills Development, APN 267-147-01 and APN 267-147-02.**

**ACTION:** Director Tanner moved to approve the resolution as presented. Director Lemarié seconded. Motion carried 5-0.

**7. Santa Fe Valley Community Facilities District No. 1.**

a. CFD Fund Balances – Noted and filed.

b. CFD No. 1 First Installment Delinquency Report – Noted and filed.

**8. District Engineer's Report.**

- a. Treatment Plant, Pump Station, and Sewer System Operations Report – Noted and filed.
- b. Collections Crew – Operations Log – Noted and filed.

**9. General Manager's Report.**

- a. Update on recycled water – General Manager Chuck Duffy provided an update on his recent meetings concerning the proposed recycled water project.

**10. Monthly Flow Reports – Noted and filed.**

**11. Monthly Financial Reports.**

- a. Account Balances– Noted and filed.
- b. 2016-2017 Revenue & Expenditure Report – Noted and filed.
- c. LAIF Monthly Update – Noted and filed.

**12. Upcoming Seminars – None.**

**CONSIDERATION OF CORRESPONDENCE**

An informational package containing copies of all pertinent correspondence to and from the District for the month of December 2016 was given to each Director along with the Agenda.

**Adjournment.**

President Moul adjourned the February 13, 2017 Regular Meeting of the Rancho Santa Fe Community Services District Board of Directors at 2:14 p.m.

**SUBMITTED BY:**

**APPROVED BY:**

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Paula Melendrez, Secretary

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Chuck Duffy, General Manager

Date Approved by Board: March 13, 2017