

**RANCHO SANTA FE
COMMUNITY SERVICES DISTRICT**

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, June 12, 2017, 1:30 P.M.

Santa Fe Irrigation District Board Room

5920 Linea Del Cielo, Rancho Santa Fe, CA 92091

PRESENT

Doug Moul
Bill Hinchy
Deborah Plummer
Laurel Lemarié
John Tanner

ABSENT

GUESTS

Arnold Keene, RSFA

STAFF

Chuck Duffy, GM
Paula Melendrez
Jeff Pape

The regular meeting of the Board of Directors of the Rancho Santa Fe Community Services District was called to order by Board President Moul.

1. Call Meeting to Order and Roll Call.

2. Public Comment – None.

ACTION ITEMS

3. Report from the RSF Association on Roadside Landscape Maintenance.

Arnold Keene from the RSF Association reported that work continues on Via de la Valle down to Calzada del Bosque, and that with the addition of the new maintenance employee, manpower for roadside maintenance has increased from 850 hours/month to 1,000 hours/month.

4. Minutes of the May 8, 2017 Regular Meeting.

ACTION: Director Tanner moved to approve the minutes as amended, correcting a typo in Item #9. Director Plummer seconded. Motion carried 5-0.

5. April 2017 Dudek Invoices for Payment.

ACTION: Director Hinchy moved to approve the invoices as submitted. Director Tanner seconded. Motion carried 5-0.

6. Consideration of Fiscal Year 2017/18 Sewer, Landscape, and Security Services District Budgets.

ACTION: Director Hinchy moved to approve the budget as submitted. Director Tanner seconded. Motion carried 5-0.

7. Consideration of Amendment to Agreement A-2011-01 between Rancho Santa Fe Community Services District and Dudek for Management Services.

ACTION: Director Tanner moved to approve the amendment to the agreement as submitted. Director Hinchy seconded. Motion carried 5-0.

8. Consideration of Amendment to Agreement A-2011-02 between Rancho Santa Fe Community Services District and Dudek for Operation of the Rancho Santa Fe Water Reclamation Facility and Santa Fe Valley Water Reclamation Facility.

ACTION: Director Tanner moved to approve the amendment to the agreement as submitted. Director Hinchy seconded. Motion carried 5-0.

9. Consideration of Amendment to the Landscape Maintenance Agreement between the Rancho Santa Fe Community Services District and the Rancho Santa Fe Association.

ACTION: Director Lemarié moved to approve the agreement as submitted. Director Hinchy seconded. Motion carried 5-0.

10. Santa Fe Valley Community Facilities District No. 1.

a. CFD Fund Balances – Noted and filed.

11. District Engineer’s Report.

- a. Treatment Plant, Pump Station, and Sewer System Operations Report – Operations Manager Jeff Pape reported that the RAS project is underway at the RSF Plant and that the aeration system at the RSF Plant will be changed out next.
- b. Collections Crew – Operations Log – Noted and filed.

12. General Manager’s Report.

- a. Update on recycled water – General Manager Chuck Duffy reported on his meeting with fifteen members of the Golf Club Committee where they reaffirmed the plan for recycled water.

13. Monthly Flow Reports – Noted and filed.

14. Monthly Financial Reports.

- a. Account Balances– Noted and filed.
- b. 2016-2017 Revenue & Expenditure Report – Noted and filed.
- c. LAIF Monthly Update – Noted and filed.

15. Upcoming Seminars – None.

CONSIDERATION OF CORRESPONDENCE

An informational package containing copies of all pertinent correspondence to and from the District for the month of April 2017 was given to each Director along with the Agenda.

Adjournment.

Board President Moul adjourned the June 12, 2017 Regular Meeting of the Rancho Santa Fe Community Services District Board of Directors at 2:29 p.m.

SUBMITTED BY:

APPROVED BY:

Paula Melendrez, Secretary

Chuck Duffy, General Manager

Date Approved by Board: August 7, 2017