

**RANCHO SANTA FE
COMMUNITY SERVICES DISTRICT**

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, August 7, 2017, 1:30 P.M.

Santa Fe Irrigation District Board Room

5920 Linea Del Cielo, Rancho Santa Fe, CA 92091

PRESENT

Doug Moul
Bill Hinchy
Deborah Plummer
Laurel Lemarié

ABSENT

John Tanner

GUESTS

STAFF

Chuck Duffy, GM

The regular meeting of the Board of Directors of the Rancho Santa Fe Community Services District was called to order by Board President Moul.

1. Call Meeting to Order and Roll Call.

2. Public Comment – None.

ACTION ITEMS

3. Report from the RSF Association on Roadside Landscape Maintenance.

Arnold Keene from the RSF Association was not in attendance.

4. Minutes of the June 12, 2017 Regular Meeting.

ACTION: Director Hinchy moved to approve the minutes as submitted. Director Plummer seconded. Motion carried 4-0.

5. May and June 2017 Dudek Invoices for Payment.

ACTION: Director Plummer moved to approve the invoices as submitted. Director Hinchy seconded. Motion carried 4-0.

6. Consideration of Resolutions Directing That the Sewer Service and Sewer Standby Charges and the Community Facilities District No. 1 Assessments be Collected on the County of San Diego Property Tax Roll.

ACTION:

1. President Moul opened the public hearing.
There were no comments from the public. Staff reported that no written comments were received.
2. President Moul closed the public hearing.
3. Director Plummer moved to approve the Resolution for the collection of the charges on the tax roll as presented. Director Lemarié seconded.
Motion carried 4-0.

7. Report on Community Facilities District No. 1 Annual Levy.

For Board information only.

- 8. Santa Fe Valley Community Facilities District No. 1.**
 - a. CFD Fund Balances – Noted and filed.

- 9. District Engineer’s Report.**
 - a. Treatment Plant, Pump Station, and Sewer System Operations Report – Noted and filed.
 - b. Collections Crew – Operations Log – Noted and filed.

- 10. General Manager’s Report.**
 - a. Update on recycled water – General Manager Chuck Duffy provided a summary of the letter (included in the agenda packet) sent to the San Elijo JPA requesting their assistance on resolving the brine stream conveyance related to the use of reverse osmosis for the recycled water. The goal is to gain a forum with the San Elijo JPA board to present this issue and work towards a mutually beneficial solution

- 11. Monthly Flow Reports – Noted and filed.**

- 12. Monthly Financial Reports.**
 - a. Account Balances– Noted and filed.
 - b. 2016-2017 Revenue & Expenditure Report – Noted and filed.
 - c. LAIF Monthly Update – Noted and filed.

- 13. Upcoming Seminars – None.**

CONSIDERATION OF CORRESPONDENCE

An informational package containing copies of all pertinent correspondence to and from the District for the month of June 2017 was given to each Director along with the Agenda.

Adjournment.

Board President Moul adjourned the August 7, 2017 Regular Meeting of the Rancho Santa Fe Community Services District Board of Directors at 1:58 p.m.

SUBMITTED BY:

APPROVED BY:

Paula Melendrez, Secretary

Chuck Duffy, General Manager

Date Approved by Board: September 11, 2017