

**RANCHO SANTA FE
COMMUNITY SERVICES DISTRICT**

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, November 13, 2017, 1:30 P.M.

Santa Fe Irrigation District Board Room

5920 Linea Del Cielo, Rancho Santa Fe, CA 92091

PRESENT

Bill Hinchy
John Tanner
Laurel Lemarié
Deborah Plummer

ABSENT

Doug Moul

GUESTS

Arnold Keene, RSFA

STAFF

Chuck Duffy, GM
Paula Melendrez

The regular meeting of the Board of Directors of the Rancho Santa Fe Community Services District was called to order by Board Vice-President Bill Hinchy.

1. Call Meeting to Order and Roll Call.

2. Public Comment – None.

ACTION ITEMS

3. Report from the RSF Association on Roadside Landscape Maintenance.

Arnold Keene from the RSF Association reported that 2017 has been a good year for general tree health, with the exception of a blight affecting California Holly, or Toyon, bushes.

4. Minutes of the October 9, 2017 Regular Meeting.

ACTION: Director Lemarié moved to approve the minutes as submitted. Director Plummer seconded. Motion carried 4-0.

5. September 2017 Dudek Invoices for Payment.

ACTION: Director Lemarié moved to approve the invoices as submitted. Director Tanner seconded. Motion carried 4-0.

6. Santa Fe Valley Community Facilities District No. 1.

a. CFD Fund Balances – General Manager Chuck Duffy reported that Lennar Homes is building its final segment of sewer in the Lakes Development, and has put the project out for construction bids. There is \$1.2 million available for reimbursement funding through the CFD.

7. District Engineer's Report.

a. Treatment Plant, Pump Station, and Sewer System Operations Report – Noted and filed.
b. Collections Crew – Operations Log – Noted and filed.

8. General Manager's Report.

- a. Update on recycled water – General Manager Chuck Duffy reported that, moving forward, our board will continue to work with the SEJPA regarding our brine disposal options, whether through the sewer system or through hauling the brine to the back-end of the SEJPA treatment plant. Furthermore, we will be able to determine whether the new JPA board seated in January will have issues with receiving our brine. Director Hinchy would like to discuss with OMWD the possibility of sending our recycled water to them. Chuck Duffy will contact Joey Randall at OMWD and invite him to a future board meeting to discuss.

9. Monthly Flow Reports – Noted and filed.

10. Monthly Financial Reports.

- a. Account Balances– Noted and filed.
- b. 2017-2018 Revenue & Expenditure Report – Noted and filed.
- c. LAIF Monthly Update – Noted and filed.

11. Upcoming Seminars – None.

CONSIDERATION OF CORRESPONDENCE

An informational package containing copies of all pertinent correspondence to and from the District for the month of September 2017 was given to each Director along with the Agenda.

Adjournment.

Board Vice-President Hinchy adjourned the November 13, 2017 Regular Meeting of the Rancho Santa Fe Community Services District Board of Directors at 2:12 p.m.

SUBMITTED BY:

APPROVED BY:

Paula Melendrez, Secretary

Chuck Duffy, General Manager

Date Approved by Board: December 11, 2017