

**RANCHO SANTA FE
COMMUNITY SERVICES DISTRICT**

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, February 12, 2018, 1:30 P.M.

Santa Fe Irrigation District Board Room

5920 Linea Del Cielo, Rancho Santa Fe, CA 92091

PRESENT

Doug Moul
John Tanner
Bill Hinchy
Deborah Plummer

ABSENT

Laurel Lemarié

GUESTS

Arnold Keene, RSFA
Caitlin Kreutz

STAFF

Chuck Duffy, GM
Paula Melendrez

The regular meeting of the Board of Directors of the Rancho Santa Fe Community Services District was called to order by Board President Deb Plummer.

1. Call Meeting to Order and Roll Call.

2. Public Comment – None.

ACTION ITEMS

3. Report from the RSF Association on Roadside Landscape Maintenance.

Arnold Keene from the RSF Association reported that crews have been busy lacing out the pine trees on El Montevideo and removing dead trees in the right-of-way.

4. Minutes of the January 8, 2018 Regular Meeting.

ACTION: Director Hinchy moved to approve the minutes as submitted. Director Moul seconded. Motion carried 4-0.

5. December 2017 Dudek Invoices for Payment.

ACTION: Director Moul moved to approve the invoices as submitted. Director Hinchy seconded. Motion carried 4-0.

6. Santa Fe Valley Community Facilities District No. 1.

a. CFD Fund Balances – Noted and filed.

7. District Engineer's Report.

a. Treatment Plant, Pump Station, and Sewer System Operations Report –Chuck Duffy reported that staff are still dealing with APCD regulations regarding the SFV and Golf Course pump stations.

b. Collections Crew – Operations Log – Noted and filed.

8. General Manager's Report.

- a. Update on recycled water – General Manager Chuck Duffy reported that the District is still waiting on the completion of a commissioned report for a regional recycled water solution, expected to be completed by mid-summer.

9. Monthly Flow Reports – Noted and filed.

10. Monthly Financial Reports.

- a. Account Balances– Noted and filed.
- b. 2017-2018 Revenue & Expenditure Report – Noted and filed.
- c. LAIF Monthly Update – Noted and filed.

11. Upcoming Seminars – None.

CONSIDERATION OF CORRESPONDENCE

An informational package containing copies of all pertinent correspondence to and from the District for the month of January 2018 was given to each Director along with the Agenda.

Adjournment.

Board President Plummer adjourned the February 12, 2018 Regular Meeting of the Rancho Santa Fe Community Services District Board of Directors at 1:56 p.m.

SUBMITTED BY:

APPROVED BY:

Paula Melendrez, Secretary

Chuck Duffy, General Manager

Date Approved by Board: March 12, 2018