

RANCHO SANTA FE  
COMMUNITY SERVICES DISTRICT

**MINUTES**

**BOARD OF DIRECTORS REGULAR MEETING**

**Monday, March 12, 2018, 1:30 P.M.**

Santa Fe Irrigation District Board Room

5920 Linea Del Cielo, Rancho Santa Fe, CA 92091

**PRESENT**

Doug Moul  
John Tanner  
Bill Hinchy  
Deborah Plummer  
Laurel Lemarié

**ABSENT**

**GUESTS**

Arnold Keene, RSFA  
Caitlin Kreutz

**STAFF**

Chuck Duffy, GM  
Paula Melendrez

The regular meeting of the Board of Directors of the Rancho Santa Fe Community Services District was called to order by Board President Deb Plummer.

**1. Call Meeting to Order and Roll Call.**

**2. Public Comment – None.**

**ACTION ITEMS**

**3. Report from the RSF Association on Roadside Landscape Maintenance.**

Arnold Keene from the RSF Association reported that there was only one tree failure this season and insect infestations were mild.

**4. Minutes of the February 12, 2018 Regular Meeting.**

**ACTION:** Director Tanner moved to approve the minutes as submitted. Director Lemarié seconded. Motion carried 5-0.

**5. January 2018 Dudek Invoices for Payment.**

**ACTION:** Director Lemarié moved to approve the invoices as submitted. Director Hinchy seconded. Motion carried 5-0.

**6. Santa Fe Valley Community Facilities District No. 1.**

a. CFD Fund Balances – Noted and filed.

**7. District Engineer’s Report.**

a. Treatment Plant, Pump Station, and Sewer System Operations Report – Noted and filed.  
b. Collections Crew – Operations Log – Noted and filed.

**8. General Manager’s Report.**

a. Update on recycled water – General Manager Chuck Duffy reported that the District is still waiting on the completion of a commissioned report for a regional recycled water solution, expected to be completed by mid-summer.

**9. Monthly Flow Reports** – Noted and filed.

**10. Monthly Financial Reports.**

- a. Account Balances– Noted and filed.
- b. 2017-2018 Revenue & Expenditure Report – Noted and filed.
- c. LAIF Monthly Update – Noted and filed.

**11. Upcoming Seminars** – None.

**CONSIDERATION OF CORRESPONDENCE**

An informational package containing copies of all pertinent correspondence to and from the District for the month of February 2018 was given to each Director along with the Agenda.

**Adjournment.**

Board President Plummer adjourned the March 12, 2018 Regular Meeting of the Rancho Santa Fe Community Services District Board of Directors at 2:16 p.m.

**SUBMITTED BY:**

**APPROVED BY:**

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Paula Melendrez, Secretary

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Chuck Duffy, General Manager

Date Approved by Board: April 9, 2018