

**RANCHO SANTA FE
COMMUNITY SERVICES DISTRICT**

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, June 11, 2018, 1:30 P.M.

Santa Fe Irrigation District Board Room

5920 Linea Del Cielo, Rancho Santa Fe, CA 92091

PRESENT

Deborah Plummer
John Tanner
Bill Hinchy
Laurel Lemarié

ABSENT

Doug Moul

GUESTS

Arnold Keene, RSFA
Caitlin Kreutz, RSFA

STAFF

Chuck Duffy, GM
Paula Melendrez

The regular meeting of the Board of Directors of the Rancho Santa Fe Community Services District was called to order by Board President Deb Plummer.

1. Call Meeting to Order and Roll Call.

2. Public Comment – None.

ACTION ITEMS

3. Report from the RSF Association on Roadside Landscape Maintenance.

Arnold Keene from the RSF Association reported that they are increasing roadside maintenance in order to mitigate potential damage by wildfires.

4. Minutes of the May 14, 2018 Regular Meeting.

ACTION: Director Hinchy moved to approve the minutes as submitted. Director Lemarié seconded. Motion carried 4-0.

5. April 2018 Dudek Invoices for Payment.

ACTION: Director Hinchy moved to approve the invoices as submitted. Director Tanner seconded. Motion carried 4-0.

6. Consideration of Amendment to the Landscape Maintenance Agreement With the Rancho Santa Fe Association.

ACTION: Director Lemarié moved to approve the amendment to the agreement as submitted. Director Hinchy seconded. Motion carried 4-0.

7. Consideration of Fiscal Year 2018/19 Sewer, Landscape, and Security Services District Budgets.

The General Manager reported that the budget was substantially the same as that presented to the Board at the May meeting. Director Plummer opened the public hearing. There were no comments from the public, and district staff reported that no written comments had been received. Director Plummer closed the public hearing.

ACTION: Director Tanner moved to approve the sewer, landscape, and security services budgets as presented. Director Hinchy seconded. Motion carried 4-0.

8. Consideration of Proposals for Fiscal Year 2017/18 Auditing Services.

ACTION: Director Hinchy moved to approve the proposal from White, Nelson, Diehl, Evans as submitted. Director Tanner seconded. Motion carried 4-0.

9. Santa Fe Valley Community Facilities District No. 1.

a. CFD Fund Balances – Noted and filed.

10. District Engineer’s Report.

a. Treatment Plant, Pump Station, and Sewer System Operations Report – District Engineer Jeff Pape reported that the aeration system replacement project at the Rancho Santa Fe Sewer Treatment Facility will begin on June 11.

b. Collections Crew – Operations Log – Noted and filed.

11. General Manager’s Report.

a. Update on recycled water – Noted and filed.

12. Monthly Flow Reports – Noted and filed.

13. Monthly Financial Reports.

a. Account Balances– Noted and filed.

b. 2017-2018 Revenue & Expenditure Report – Noted and filed.

c. LAIF Monthly Update – Noted and filed.

14. Upcoming Seminars – None.

CONSIDERATION OF CORRESPONDENCE

An informational package containing copies of all pertinent correspondence to and from the District for the month of May 2018 was given to each Director along with the Agenda.

Adjournment.

Board President Plummer adjourned the June 11, 2018 Regular Meeting of the Rancho Santa Fe Community Services District Board of Directors at 2:20 p.m.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Secretary

Chuck Duffy, General Manager

Date Approved by Board: August 6, 2018