

RANCHO SANTA FE
COMMUNITY SERVICES DISTRICT

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, January 14, 2019, 1:30 P.M.

Santa Fe Irrigation District Board Room
5920 Linea Del Cielo, Rancho Santa Fe, CA 92091

PRESENT

Deborah Plummer
John Tanner
Bill Hinchy
Doug Moul
Laurel Lemarié

ABSENT

GUESTS

Samantha Kramer,
RSFA

STAFF

Chuck Duffy, GM
Paula Melendrez

The regular meeting of the Board of Directors of the Rancho Santa Fe Community Services District was called to order by Board President Bill Hinchy.

1. Call Meeting to Order and Roll Call.

2. Public Comment – None.

ACTION ITEMS

3. Report from the RSF Association on Roadside Landscape Maintenance.

Samantha Kramer from the RSF Association reported that crews have been cleaning drains and have started annual pruning. Director Lemarié submitted an updated list of roadside landscape maintenance requests, noting those requests that have already been completed.

4. Minutes of the December 10, 2018 Regular Meeting.

ACTION: Director Tanner moved to approve the minutes as submitted. Director Plummer seconded. Motion carried 5-0.

5. November 2018 Dudek Invoices for Payment.

ACTION: Director Plummer moved to approve the invoices as submitted. Director Lemarié seconded. Motion carried 5-0.

6. Santa Fe Valley Community Facilities District No. 1.

a. CFD Fund Balances – Noted and filed.

7. District Engineer's Report.

- a. Treatment Plant, Pump Station, and Sewer System Operations Report – General Manager Chuck Duffy reported there were no odor complaints received since the last board meeting.
- b. Collections Crew – Operations Log – Noted and filed.

8. General Manager's Report.

- a. Connection fee study – General Manager Chuck Duffy reported that he received an initial draft of the connection fee study last week, and had a follow-up conference call scheduled with the District's consultant.
- b. Update on potential solar power at the Santa Fe Valley Treatment Plant – General Manager Chuck Duffy reported that he will be meeting onsite with a representative from Baker Electric to prepare a solar power proposal next month.

9. Monthly Flow Reports – Noted and filed.

10. Monthly Financial Reports.

- a. Account Balances– Noted and filed.
- b. 2018-2019 Revenue & Expenditure Report – Noted and filed.
- c. LAIF Monthly Update – Noted and filed.

11. Upcoming Seminars – None.

CONSIDERATION OF CORRESPONDENCE

An informational package containing copies of all pertinent correspondence to and from the District for the month of November 2018 was given to each Director along with the Agenda.

Adjournment.

Board President Hinchy adjourned the January 14, 2019 Regular Meeting of the Rancho Santa Fe Community Services District Board of Directors at 2:07 p.m.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Board Secretary
Approved by Board: February 13, 2019

Chuck Duffy, General Manager