

RANCHO SANTA FE
COMMUNITY SERVICES DISTRICT

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, April 11, 2016, 1:30 P.M.

Santa Fe Irrigation District Board Room

5920 Linea Del Cielo, Rancho Santa Fe, CA 92091

PRESENT

Laurel Lemarié
John Tanner
Deborah Plummer
Bill Hinchy

ABSENT

Doug Moul

GUESTS

Arnold Keene, RSFA
Joe Zagara, resident

STAFF

Chuck Duffy, GM
Paula Melendrez

The regular meeting of the Board of Directors of the Rancho Santa Fe Community Services District was called to order by Board President Laurel Lemarié.

1. Call Meeting to Order and Roll Call.

- 2. Public Comment** – Local resident Joe Zagara was present to inquire about extending a sewer main to his property.

ACTION ITEMS

3. Report from the RSF Association on Landscape Work.

Arnold Keene from the RSF Association reported that the removal of nearly 20 trees is almost complete. He also reported that crews have been working to control weed growth this year. Director Plummer commented that Arnold Keene should not hesitate to request additional funds if he feels it is necessary.

4. Minutes of the March 14, 2016 Regular Meeting.

ACTION: Director Tanner moved to approve the minutes as submitted. Director Hinchy seconded. Motion carried 4-0.

5. February 2016 Dudek Invoices for Payment.

ACTION: Director Hinchy moved to approve the invoices as submitted. Director Tanner seconded. Motion carried 4-0.

6. Santa Fe Valley Development Project and Community Facilities District No. 1.

- a. Santa Fe Valley Project Update – Noted and filed.
- b. CFD Fund Balances – Noted and filed.

7. District Engineer's Report.

- a. Treatment Plant, Pump Station, and Sewer System Operations Report – Noted and filed.
- b. Collections Crew – Operations Log – Noted and filed.

8. General Manager's Report.

- a. Update on recycled water – General Manager Chuck Duffy suggested that he, SFID, and the Golf Course Ad Hoc Committee are looking to schedule meetings every 2 weeks in order to keep the project moving in a timely manner.
- b. Update on the aeration system project – Noted and filed.

9. Monthly Flow Reports – Noted and filed.

10. Monthly Financial Reports.

- a. Account Balances– Noted and filed.
- b. 2015-2016 Revenue & Expenditure Report – Noted and filed.
- c. LAIF Monthly Update – Noted and filed.

11. Upcoming Seminars – None.

CONSIDERATION OF CORRESPONDENCE

An informational package containing copies of all pertinent correspondence to and from the District for the month of January 2016 was given to each Director along with the Agenda.

Adjournment.

President Lemarié adjourned the April 11, 2016 Regular Meeting of the Rancho Santa Fe Community Services District Board of Directors at 2:05 p.m.

PREPARED BY:

APPROVED:

Chuck Duffy, General Manager

Laurel Lemarié, President

Approved: May 16, 2016