

**RANCHO SANTA FE
COMMUNITY SERVICES DISTRICT**

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, March 13, 2017, 1:30 P.M.

Santa Fe Irrigation District Board Room

5920 Linea Del Cielo, Rancho Santa Fe, CA 92091

PRESENT

Bill Hinchy
Deborah Plummer
John Tanner
Laurel Lemarié

ABSENT

Doug Moul

GUESTS

Arnold Keene, RSFA
Bob Hall, RSFA

STAFF

Chuck Duffy, GM
Paula Melendrez
Jeff Pape

The regular meeting of the Board of Directors of the Rancho Santa Fe Community Services District was called to order by Board President Pro-tem Bill Hinchy.

1. Call Meeting to Order and Roll Call.

2. Public Comment – None.

ACTION ITEMS

3. Report from the RSF Association on Roadside Landscape Maintenance.

Arnold Keene from the RSF Association introduced the new manager for the RSF Association, Bob Hall. Mr. Hall most recently served as the City Manager for Fountain Valley. Arnold Keene also reported that the last big storm caused only minor property damage in the right-of-ways.

4. Minutes of the February 13, 2017 Regular Meeting.

ACTION: Director Tanner moved to approve the minutes as submitted. Director Plummer seconded. Motion carried 4-0.

5. January 2017 Dudek Invoices for Payment.

ACTION: Director Lemarié moved to approve the invoices as submitted. Director Plummer seconded. Motion carried 4-0.

6. Santa Fe Valley Community Facilities District No. 1.

- a. CFD Fund Balances – Noted and filed.
- b. CFD No. 1 First Installment Delinquency Report – Noted and filed.

7. District Engineer's Report.

- a. Treatment Plant, Pump Station, and Sewer System Operations Report – District Engineer Jeff Pape reported that the treatment plant and collections crew staff worked through the night during the big rain storm on February 27, ensuring that operations were maintained throughout the night so that no spills occurred.
- b. Collections Crew – Operations Log – Noted and filed.

8. General Manager's Report.

- a. Update on recycled water – General Manager Chuck Duffy provided an update on his recent meetings concerning the proposed recycled water project. He reported that he would be meeting with GM Mike Bardin from the Santa Fe Irrigation District, then subsequently with the San Elijo JPA to determine if a solution to promote the use of recycled water could be arrived at by collaboration between the three agencies.
- b. Supreme Court Ruling on District Business and Private Email Accounts – Noted and filed.

9. Monthly Flow Reports – Noted and filed.

10. Monthly Financial Reports.

- a. Account Balances– Noted and filed.
- b. 2016-2017 Revenue & Expenditure Report – Noted and filed.
- c. LAIF Monthly Update – Noted and filed.

11. Upcoming Seminars – None.

CONSIDERATION OF CORRESPONDENCE

An informational package containing copies of all pertinent correspondence to and from the District for the month of January 2017 was given to each Director along with the Agenda.

Adjournment.

President Pro-tem Hinchy adjourned the March 13, 2017 Regular Meeting of the Rancho Santa Fe Community Services District Board of Directors at 2:40 p.m.

SUBMITTED BY:

APPROVED BY:

Paula Melendrez, Secretary

Chuck Duffy, General Manager

Date Approved by Board: April 10, 2017