

**RANCHO SANTA FE
COMMUNITY SERVICES DISTRICT**

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, September 11, 2017, 1:30 P.M.

Santa Fe Irrigation District Board Room

5920 Linea Del Cielo, Rancho Santa Fe, CA 92091

PRESENT

Doug Moul
Bill Hinchy
Deborah Plummer
Laurel Lemarié
John Tanner

ABSENT

GUESTS

Arnold Keene, RSFA
Caitlin Kreutz, RSFA

STAFF

Chuck Duffy, GM
Paula Melendrez

The regular meeting of the Board of Directors of the Rancho Santa Fe Community Services District was called to order by Board President Moul.

1. Call Meeting to Order and Roll Call.

2. Public Comment – None.

ACTION ITEMS

3. Report from the RSF Association on Roadside Landscape Maintenance.

Arnold Keene from the RSF Association reported that the Association crews have been very active with roadside maintenance to reduce fire danger. SDGE is offering extra funding for tree removal and working with the Association to determine where to apply these funds. Caitlin Kreutz, a horticulturist with the RSFA, provided the board with a handout outlining their Tree Health Management Program to maintain the health and safety of the urban forest throughout the Covenant's open spaces, in parks, and in the County right of way.

4. Minutes of the August 7, 2017 Regular Meeting.

ACTION: Director Hinchy moved to approve the minutes as submitted. Director Plummer seconded. Motion carried 4-0-1, with Director Tanner abstaining due to his absence.

5. July 2017 Dudek Invoices for Payment.

ACTION: Director Plummer moved to approve the invoices as submitted. Director Hinchy seconded. Motion carried 5-0.

6. Santa Fe Valley Community Facilities District No. 1.

a. CFD Fund Balances – Noted and filed.

7. District Engineer's Report.

- a. Treatment Plant, Pump Station, and Sewer System Operations Report – Noted and filed.
- b. Collections Crew – Operations Log – Noted and filed.

8. General Manager's Report.

- a. Update on recycled water – General Manager Chuck Duffy reported that the San Elijo JPA has agreed to place an item on their October agenda to discuss the proposed recycled water project and the associated brine issue. RSFCSD staff will be working with Director Plummer on preparing a brief presentation for the meeting.

9. Monthly Flow Reports – Noted and filed.

10. Monthly Financial Reports.

- a. Account Balances– Noted and filed.
- b. 2017-2018 Revenue & Expenditure Report – Noted and filed.
- c. LAIF Monthly Update – Noted and filed.

11. Upcoming Seminars – None.

CONSIDERATION OF CORRESPONDENCE

An informational package containing copies of all pertinent correspondence to and from the District for the month of July 2017 was given to each Director along with the Agenda.

Adjournment.

Board President Moul adjourned the September 11, 2017 Regular Meeting of the Rancho Santa Fe Community Services District Board of Directors at 1:54 p.m.

SUBMITTED BY:

APPROVED BY:

Paula Melendrez, Secretary

Chuck Duffy, General Manager

Date Approved by Board: October 9, 2017