

**RANCHO SANTA FE
COMMUNITY SERVICES DISTRICT**

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, January 8, 2018, 1:30 P.M.

Santa Fe Irrigation District Board Room

5920 Linea Del Cielo, Rancho Santa Fe, CA 92091

PRESENT

Doug Moul
John Tanner
Laurel Lemarié
Deborah Plummer
Bill Hinchy

ABSENT

GUESTS

Arnold Keene, RSFA

STAFF

Chuck Duffy, GM
Paula Melendrez

The regular meeting of the Board of Directors of the Rancho Santa Fe Community Services District was called to order by Board President Deb Plummer.

1. Call Meeting to Order and Roll Call.

2. Public Comment – None.

ACTION ITEMS

3. Report from the RSF Association on Roadside Landscape Maintenance.

Arnold Keene from the RSF Association reported that 2017 was a good year for general tree health, helping to minimize tree removals in the road right-of-way.

4. Minutes of the December 11, 2017 Regular Meeting.

ACTION: Director Hinchy moved to approve the minutes as submitted. Director Tanner seconded. Motion carried 5-0.

5. November 2017 Dudek Invoices for Payment.

ACTION: Director Lemarié moved to approve the invoices as submitted. Director Hinchy seconded. Motion carried 5-0.

6. Santa Fe Valley Community Facilities District No. 1.

a. CFD Fund Balances – Noted and filed.

7. District Engineer's Report.

a. Treatment Plant, Pump Station, and Sewer System Operations Report –Chuck Duffy reported on a homeowner complaint regarding sewer odors at the Rancho Del Rio Pump Station. Staff reported that no odors were detected on several visits to the station, but the district will be replacing the odor control carbon canisters earlier than anticipated as a preventative measure.

b. Collections Crew – Operations Log – Noted and filed.

8. General Manager's Report.

- a. Update on recycled water – General Manager Chuck Duffy reported on his meeting with Olivenhain Water District (Asst. GM Joey Randall, Water Reclamation Facility Supervisor John Onkka, and Operations Manager Dave Smith) to discuss their plans regarding recycled water. OMWD generally discussed their perspective on the broader recycled water plan being circulated for the region, as well as any future potential partnerships with the CSD.

9. Monthly Flow Reports – Noted and filed.

10. Monthly Financial Reports.

- a. Account Balances– Noted and filed.
- b. 2017-2018 Revenue & Expenditure Report – Noted and filed.
- c. LAIF Monthly Update – Noted and filed.

11. Upcoming Seminars – None.

CONSIDERATION OF CORRESPONDENCE

An informational package containing copies of all pertinent correspondence to and from the District for the month of December 2017 was given to each Director along with the Agenda.

Adjournment.

Board President Plummer adjourned the January 8, 2018 Regular Meeting of the Rancho Santa Fe Community Services District Board of Directors at 2:04 p.m.

SUBMITTED BY:

APPROVED BY:

Paula Melendrez, Secretary

Chuck Duffy, General Manager

Date Approved by Board: February 12, 2018