

RANCHO SANTA FE  
COMMUNITY SERVICES DISTRICT

**MINUTES**

**BOARD OF DIRECTORS REGULAR MEETING**

**Monday, March 11, 2019, 1:30 P.M.**

Santa Fe Irrigation District Board Room

5920 Linea Del Cielo, Rancho Santa Fe, CA 92091

**PRESENT**

Deborah Plummer  
John Tanner  
Bill Hinchy  
Laurel Lemarié

**ABSENT**

Doug Moul

**GUESTS**

Arnold Keene, RSFA

**STAFF**

Chuck Duffy, GM  
Paula Melendrez

The regular meeting of the Board of Directors of the Rancho Santa Fe Community Services District was called to order by Board President Bill Hinchy.

**Call Meeting to Order and Roll Call.**

**Public Comment** – None.

**ACTION ITEMS**

**1. Report from the RSF Association on Roadside Landscape Maintenance.**

Arnold Keene from the RSF Association reported that the landscape maintenance crew, while trying to reduce or eliminate the use of Round-Up in the right-of-way vegetation areas, is instead using weed trimmers to cut back the weeds. The use of weed trimmers has resulted in some broken car windows as a result of flying rocks.

**2. Minutes of the February 13, 2019 Special Meeting.**

**ACTION:** Director Plummer moved to approve the minutes as submitted. Director Tanner seconded. Motion carried 4-0.

**3. January 2019 Dudek Invoices for Payment.**

**ACTION:** Director Lemarié moved to approve the invoices as submitted. Director Tanner seconded. Motion carried 4-0.

**4. Consideration of 2018 Special District Election Ballot for Regular and Alternate LAFCO Special District Member.**

**ACTION:** Director Lemarié moved to elect William Haynor for the position of Regular Member and Judy Hanson for the position of Alternate Member. Director Tanner seconded. Motion carried 4-0.

**5. Santa Fe Valley Community Facilities District No. 1.**

a. CFD Fund Balances – Noted and filed. Chuck Duffy reported that Lennar Homes (Zone 2 of the CFD) was submitting a request for the final funding of their sewer main construction within their development.

**6. District Engineer's Report.**

- a. Treatment Plant, Pump Station, and Sewer System Operations Report – Noted and filed.
- b. Collections Crew – Operations Log – Noted and filed.

**7. General Manager's Report.**

- a. Update on potential solar power at the Santa Fe Valley Treatment Plant – Included in the agenda packet was a draft proposal prepared by Baker Electric to provide solar power panels at the Santa Fe Valley Treatment Plant. Hoch Consulting is also in the process of preparing a Request for Proposals for the District to solicit additional bids for the potential project.

**8. Monthly Flow Reports – Noted and filed.**

**9. Monthly Financial Reports.**

- a. Account Balances– Noted and filed.
- b. 2018-2019 Revenue & Expenditure Report – Noted and filed.
- c. LAIF Monthly Update – Noted and filed.

**10. Upcoming Seminars – None.**

**CONSIDERATION OF CORRESPONDENCE**

An informational package containing copies of all pertinent correspondence to and from the District for the month of January 2019 was given to each Director along with the Agenda.

**Adjournment.**

Board President Hinchy adjourned the March 11, 2019 Regular Meeting of the Rancho Santa Fe Community Services District Board of Directors at 1:55 p.m.

**SUBMITTED BY:**

**ATTEST:**

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Paula Melendrez, Board Secretary  
Approved by the Board: April 8, 2019

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Chuck Duffy, General Manager