

RANCHO SANTA FE
COMMUNITY SERVICES DISTRICT

MINUTES
BOARD OF DIRECTORS REGULAR MEETING
Monday, April 8, 2019, 1:30 P.M.
Santa Fe Irrigation District Board Room
5920 Linea Del Cielo, Rancho Santa Fe, CA 92091

PRESENT

Deborah Plummer
John Tanner
Bill Hinchy
Laurel Lemarié
Doug Moul

ABSENT

GUESTS

Caitlin Kreutz, RSFA
Samantha Kramer, RSFA

STAFF

Chuck Duffy, GM
Paula Melendrez

The regular meeting of the Board of Directors of the Rancho Santa Fe Community Services District was called to order by Board President Bill Hinchy.

Call Meeting to Order and Roll Call.

Public Comment – None.

ACTION ITEMS

- 1. Report from the RSF Association on Roadside Landscape Maintenance.**
Caitlin Kreutz from the RSF Association reported that the landscape maintenance crew has continued to reduce or eliminate the use of Round-Up in the right-of-way vegetation areas, using weed trimmers instead to cut back the weeds.
- 2. Minutes of the March 11, 2019 Regular Meeting.**
ACTION: Director Plummer moved to approve the minutes as submitted. Director Tanner seconded. Motion carried 5-0.
- 3. February 2019 Dudek Invoices for Payment.**
ACTION: Director Moul moved to approve the invoices as submitted. Director Lemarié seconded. Motion carried 5-0.
- 4. Santa Fe Valley Community Facilities District No. 1.**
 - a. CFD Fund Balances – Noted and filed.
- 5. District Engineer's Report.**
 - a. Treatment Plant, Pump Station, and Sewer System Operations Report –District Engineer Jeff Pape reported that the back drive of the centrifuge at the RSF plant was replaced and the that control panel unit will also need to be updated.
 - b. Collections Crew – Operations Log – Noted and filed.

6. General Manager's Report.

- a. Update on potential solar power at the Santa Fe Valley Treatment Plant – Hoch Consulting has prepared a draft Request for Proposals to provide solar power to the SFV plant, and will work with District staff in the next few months to finalize the RFP.

7. Monthly Flow Reports – Noted and filed.

8. Monthly Financial Reports.

- a. Account Balances– Noted and filed.
- b. 2018-2019 Revenue & Expenditure Report – Noted and filed.
- c. LAIF Monthly Update – Noted and filed.

9. Upcoming Seminars – None.

CONSIDERATION OF CORRESPONDENCE

An informational package containing copies of all pertinent correspondence to and from the District for the month of March 2019 was given to each Director along with the Agenda.

Adjournment.

Board President Hinchy adjourned the April 8, 2019 Regular Meeting of the Rancho Santa Fe Community Services District Board of Directors at 1:42 p.m.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Board Secretary

Chuck Duffy, General Manager

Approved by the Board: May 13, 2019