

RANCHO SANTA FE
COMMUNITY SERVICES DISTRICT

MINUTES
BOARD OF DIRECTORS REGULAR MEETING
Monday, May 13, 2019, 1:30 P.M.
Santa Fe Irrigation District Board Room
5920 Linea Del Cielo, Rancho Santa Fe, CA 92091

PRESENT

Deborah Plummer
John Tanner
Bill Hinchy
Doug Moul

ABSENT

Laurel Lemarié

GUESTS

Arnold Keene, RSFA

STAFF

Chuck Duffy, GM
Paula Melendrez

The regular meeting of the Board of Directors of the Rancho Santa Fe Community Services District was called to order by Board President Bill Hinchy.

Call Meeting to Order and Roll Call.

Public Comment – None.

ACTION ITEMS

- 1. Report from the RSF Association on Roadside Landscape Maintenance.**
Arnold Keene from the RSF Association reported that the rains we received so late in the season produced additional vegetation, requiring further maintenance by the landscape crews.
- 2. Minutes of the April 8, 2019 Regular Meeting.**
ACTION: Director Moul moved to approve the minutes as submitted. Director Plummer seconded. Motion carried 4-0.
- 3. March 2019 Dudek Invoices for Payment.**
ACTION: Director Plummer moved to approve the invoices as submitted. Director Moul seconded. Motion carried 4-0.
- 4. Consideration of Draft Fiscal Year 2019/20 Sewer, Landscape, and Security Services District Budgets.**
General Manager Chuck Duffy provided a review of the draft budgets, and responded to questions from the Board. District Engineer Jeff Pape explained the need to update the Centrifuge Control Panel (PLC), as we are no longer allowed to use sludge drying beds anymore. The budget will be brought back to the Board at the June meeting for final approval.
- 5. Santa Fe Valley Community Facilities District No. 1.**
 - a. CFD Fund Balances – Noted and filed.

6. District Engineer's Report.

- a. Treatment Plant, Pump Station, and Sewer System Operations Report –District Engineer Jeff Pape discussed the January 2019 manganese reading at the RSF treatment plant. He further explained that there is no process at the plant which can remove this excess Manganese from the effluent.
- b. Collections Crew – Operations Log – Noted and filed.

7. General Manager's Report.

- a. Update on potential solar power at the Santa Fe Valley Treatment Plant – General Manager Chuck Duffy reported that he will be meeting Hoch Consulting on-site in the coming week to finalize details of the Request for Proposals.

8. Monthly Flow Reports – Noted and filed.

9. Monthly Financial Reports.

- a. Account Balances– Noted and filed.
- b. 2018-2019 Revenue & Expenditure Report – Noted and filed.
- c. LAIF Monthly Update – Noted and filed.

10. Upcoming Seminars – None.

CONSIDERATION OF CORRESPONDENCE

An informational package containing copies of all pertinent correspondence to and from the District for the month of April 2019 was given to each Director along with the Agenda.

Adjournment.

Board President Hinchy adjourned the May 13, 2019 Regular Meeting of the Rancho Santa Fe Community Services District Board of Directors at 1:42 p.m.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Board Secretary

Chuck Duffy, General Manager

Approved by the Board: June 10, 2019