

RANCHO SANTA FE
COMMUNITY SERVICES DISTRICT

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, October 14, 2019, 1:30 P.M.

Santa Fe Irrigation District Board Room
5920 Linea Del Cielo, Rancho Santa Fe, CA 92091

PRESENT

Bill Hinchy
John Tanner
Doug Moul
Deborah Plummer
Laurel Lemarié

ABSENT

GUESTS

Caitlyn Kreutz, RSFA

STAFF

Chuck Duffy, GM
Paula Melendrez

The regular meeting of the Board of Directors of the Rancho Santa Fe Community Services District was called to order by Board President Hinchy.

Call Meeting to Order and Roll Call.

Public Comment – None.

ACTION ITEMS

1. Report from the RSF Association on Roadside Landscape Maintenance.

No report.

2. Minutes of the September 9, 2019 Regular Meeting.

ACTION: Director Moul moved to approve the minutes as submitted. Director Plummer seconded. Motion carried 5-0.

3. August 2019 Dudek Invoices for Payment.

ACTION: Director Lemarié moved to approve the invoices as submitted. Director Tanner seconded. Motion carried 5-0.

4. Santa Fe Valley Community Facilities District No. 1.

a. CFD Fund Balances – Noted and filed.

5. District Engineer's Report.

a. Treatment Plant, Pump Station, and Sewer System Operations Report – Noted and filed

b. Collections Crew – Operations Log – Noted and filed.

6. General Manager's Report.

- a. Update on potential solar power at the Santa Fe Valley Treatment Plant – General Manager Chuck Duffy reported that the Request for Proposals from Hoch Consulting has been finalized and is in the process of being reviewed by legal. The review period of the Notice of Exemption for CEQA will end on October 23, 2019.
- b. Consideration of Interagency Sewer Cleaning Agreement– General Manager Chuck Duffy reported that the agreement will be on the November agendas for the Whispering Palms CSD and the Fairbanks Ranch CSD.

7. Monthly Flow Reports – Noted and filed.

8. Monthly Financial Reports.

- a. Account Balances– Noted and filed.
- b. 2019-2020 Revenue & Expenditure Report – Noted and filed.
- c. LAIF Monthly Update – Noted and filed.

9. Upcoming Seminars – None.

CONSIDERATION OF CORRESPONDENCE

An informational package containing copies of all pertinent correspondence to and from the District for the month of September 2019 was given to each Director along with the Agenda.

Adjournment.

Director Hinchy adjourned the October 14, 2019 Regular Meeting of the Rancho Santa Fe Community Services District Board of Directors at 1:41 p.m.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Board Secretary

Chuck Duffy, General Manager

Approved by the Board: November 11, 2019