

RANCHO SANTA FE
COMMUNITY SERVICES DISTRICT

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, February 10, 2020, 1:30 P.M.

Santa Fe Irrigation District Board Room
5920 Linea Del Cielo, Rancho Santa Fe, CA 92091

PRESENT

Bill Hinchy
John Tanner
Doug Moul
Deborah Plummer

ABSENT

Laurel Lemarié

GUESTS

Arnold Keene

STAFF

Chuck Duffy, GM
Paula Melendrez

The regular meeting of the Board of Directors of the Rancho Santa Fe Community Services District was called to order by Board President Hinchy.

Call Meeting to Order and Roll Call.

Public Comment – None.

ACTION ITEMS

1. Report from the RSF Association on Roadside Landscape Maintenance.

Arnold Keene from the RSF Association reported that crews are beginning the busy season of weed remediation and tree trimming and, in general, they are not using Round-Up.

2. Minutes of the January 13, 2020 Regular Meeting.

ACTION: Director Moul moved to approve the minutes as submitted. Director Tanner seconded. Motion carried 4-0.

3. December 2019 Dudek Invoices for Payment.

ACTION: Director Tanner moved to approve the invoices as submitted. Director Moul seconded. Motion carried 4-0.

4. Consideration of Issuing a Request for Proposals for Installation of Solar Power Panels at the Santa Fe Valley Treatment Plant.

Staff discussed possibly pairing with the WPCSD solar project to see if economies of scale savings could be seen. Staff will finalize the RFP and report back on the issue.

ACTION: Director Plummer moved to approve the Issuance of the Request for Proposals for the Proposed Solar Power Project at the Santa Fe Valley Water Reclamation Facility in substantial form for circulation to prospective bidders. Director Moul seconded. Motion carried 4-0.

5. Santa Fe Valley Community Facilities District No. 1.

a. CFD Fund Balances – Noted and filed.

6. District Engineer's Report.

a. Treatment Plant, Pump Station, and Sewer System Operations Report – Noted and filed.
b. Collections Crew – Operations Log – Noted and filed.

7. General Manager's Report.

- a. Update on potential solar power at the Santa Fe Valley Treatment Plant – Reported in Item 4.
- b. Update on interagency sewer cleaning agreement – The General Manager reported that the agreement is being reviewed by District Counsel for all three districts subject to board approval to waive any potential conflict of interest.

ACTION: Director Plummer moved to waive any perceived conflict of interest and have staff confer with Board President Bill Hinchy before sending the agreement to the other Districts for approval. Director Moul seconded. Motion carried 4-0.

8. Monthly Flow Reports – Noted and filed.

9. Monthly Financial Reports.

- a. Account Balances– Noted and filed.
- b. 2019-2020 Revenue & Expenditure Report – Noted and filed.
- c. LAIF Monthly Update – Noted and filed.

10. Upcoming Seminars – None.

CONSIDERATION OF CORRESPONDENCE

An informational package containing copies of all pertinent correspondence to and from the District for the month of January 2020 was given to each Director along with the Agenda.

Adjournment.

Director Hinchy adjourned the February 10, 2020 Regular Meeting of the Rancho Santa Fe Community Services District Board of Directors at 2:03 p.m.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Board Secretary

Chuck Duffy, General Manager

Approved by the Board: March 9, 2020