

RANCHO SANTA FE
COMMUNITY SERVICES DISTRICT

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, June 8, 2020, 1:30 P.M.

Santa Fe Irrigation District Board Room

5920 Linea Del Cielo, Rancho Santa Fe, CA 92091

**THIS MEETING WILL BE HELD VIA TELECONFERENCE ONLY AS
PERMITTED BY GOVERNOR'S EXECUTIVE ORDER N-29-20.**

Members of the Public may participate via ZOOM online or by telephone:

Click or enter meeting URL below:

Meeting URL: <https://dudek.zoom.us/j/94529221140>

Join by Telephone

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Meeting ID: 945 2922 1140

PRESENT

Bill Hinchy
Doug Moul
Laurel Lemarié
Deborah Plummer
John Tanner

ABSENT

GUESTS

Arnold Keene, RSFA

STAFF

Chuck Duffy, GM
Jeff Pape
Paula Melendrez

The regular meeting of the Board of Directors of the Rancho Santa Fe Community Services District was called to order by Board President Hinchy.

Call Meeting to Order and Roll Call.

Public Comment – None.

ACTION ITEMS

1. Report from the RSF Association on Roadside Landscape Maintenance.

Arnold Keene from the RSF Association reported that the fire department has been sending out notices to homeowners to address brush issues, but the RSFA has not received any.

2. Minutes of the May 11, 2020 Regular Meeting.

ACTION: Director Plummer moved to approve the minutes as submitted. Director Lemarié seconded. Motion carried 5-0.

3. April 2020 Dudek Invoices for Payment.

ACTION: Director Lemarié moved to approve the invoices as submitted. Director Tanner seconded. Motion carried 5-0.

4. Consideration of Fiscal Year 2020/21 Sewer, Landscape, and Security Services District Budgets.

The General Manager reported that the only changes from the May budget draft presented to the board was an increase of 3% in the road right-of-way landscape maintenance agreement with the Rancho Santa Fe Association. Director Hinchy opened the public hearing. There were no comments from the public, and district staff reported that no written comments had been received. Director Hinchy closed the public hearing.

ACTION: Director Tanner moved to approve the sewer, landscape, and security services budgets, with a 2% fee increase in the Dudek management and operations agreements vs. the 3% increase included in the May budget previously presented. Director Moul seconded. Motion carried 5-0.

5. Consideration of Amendment to Agreement A-2011-01 between the District and Dudek for Management Services.

ACTION: Director Plummer moved to approve the agreement with a 2% fee increase in the contract with Dudek. Director Lemarié seconded. Motion carried 5-0.

6. Consideration of Amendment to Agreement A-2011-01 between the District and Dudek for Operations Services.

ACTION: Director Plummer moved to approve the agreement with a 2% fee increase in the contract with Dudek. Director Tanner seconded. Motion carried 5-0.

7. Consideration of Amendment to agreement A-2015-02 between the District and the Rancho Santa Fe Association for Road Right-of-Way Landscape Maintenance Services.

ACTION: Director Lemarié moved to approve the agreement with a 3% increase in the contract with the Rancho Santa Fe Association. Director Tanner seconded. Motion carried 5-0.

8. Consideration of Interagency Sewer Cleaning Agreement Between the District and the Whispering Palms CSD.

ACTION: Director Plummer moved to approve the Interagency Sewer Cleaning Agreement as submitted. Director Moul seconded. Motion carried 5-0.

9. Santa Fe Valley Community Facilities District No. 1.

a. CFD Fund Balances – Noted and filed.

10. District Engineer's Report.

a. Treatment Plant, Pump Station, and Sewer System Operations Report – Noted and filed.
b. Collections Crew – Operations Log – Noted and filed.

11. General Manager's Report.

a. Update on potential solar power at the Santa Fe Valley Treatment Plant – General Manager Chuck Duffy reported that Adam Hoch has not sent over the final RFP, but that in-person meetings are being allowed again.

12. Monthly Flow Reports – Noted and filed.

13. Monthly Financial Reports.

- a. Account Balances– Noted and filed.
- b. 2019-2020 Revenue & Expenditure Report – Noted and filed.
- c. LAIF Monthly Update – Noted and filed.

14. Upcoming Seminars – None.

CONSIDERATION OF CORRESPONDENCE

An informational package containing copies of all pertinent correspondence to and from the District for the month of April 2020 was given to each Director along with the Agenda.

Adjournment.

Director Hinchy adjourned the June 8, 2020 Regular Meeting of the Rancho Santa Fe Community Services District Board of Directors at 2:06 p.m.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Board Secretary

Chuck Duffy, General Manager

Approved by the Board: August 3, 2020