

**RANCHO SANTA FE  
COMMUNITY SERVICES DISTRICT**

**MINUTES**

**BOARD OF DIRECTORS REGULAR MEETING**

**Monday, September 14, 2020, 1:30 P.M.**

Santa Fe Irrigation District Board Room  
5920 Linea Del Cielo, Rancho Santa Fe, CA 92067

**THIS MEETING WILL BE HELD VIA TELECONFERENCE ONLY AS  
PERMITTED BY THE GOVERNOR'S EXECUTIVE ORDER N-29-20.**

**PRESENT**

Bill Hinchy  
Doug Moul  
Laurel Lemarié  
Deborah Plummer  
John Tanner

**ABSENT**

Chuck Duffy, GM  
Jeff Pape

**GUESTS**

Arnold Keene, RSFA

**STAFF**

Paula Melendrez

The regular meeting of the Board of Directors of the Rancho Santa Fe Community Services District was called to order by Board President Hinchy.

**Call Meeting to Order and Roll Call.**

**Public Comment** – None.

**ACTION ITEMS**

**1. Report from the RSF Association on Roadside Landscape Maintenance and Security Services.**

Arnold Keene from the RSF Association reported that crews are busy with tree work, keeping growth in check.

**2. Minutes of the August 3, 2020 Regular Meeting.**

**ACTION:** Director Tanner moved to approve the minutes as submitted. Director Lemarié seconded. Motion carried 5-0.

**3. July 2020 Dudek Invoices for Payment.**

**ACTION:** Director Lemarié moved to approve the invoices as submitted. Director Moul seconded. Motion carried 5-0.

**4. Santa Fe Valley Community Facilities District No. 1.**

a. CFD Fund Balances – Noted and filed.

**5. District Engineer's Report.**

a. Treatment Plant, Pump Station, and Sewer System Operations Report – Noted and filed.  
b. Collections Crew – Operations Billing Logs – Noted and filed.

**6. General Manager's Report.**

- a. Update on potential solar power at the Santa Fe Valley Treatment Plant – No report.

**7. Monthly Flow Reports – Noted and filed.**

**8. Monthly Financial Reports.**

- a. Account Balances – Noted and filed.
- b. 2020-2021 Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. LAIF Monthly Update – Noted and filed.

**9. Upcoming Seminars/Conferences – None.**

**CONSIDERATION OF CORRESPONDENCE**

An informational package containing copies of all pertinent correspondence to and from the District for the month of August 2020 was given to each Director along with the Agenda.

**Adjournment.**

Director Hinchy adjourned the September 14, 2020 Regular Meeting of the Rancho Santa Fe Community Services District Board of Directors at 1:43 p.m.

**SUBMITTED BY:**

**ATTEST:**

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Paula Melendrez, Board Secretary

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Chuck Duffy, General Manager

Approved by the Board: October 12, 2020