

**RANCHO SANTA FE
COMMUNITY SERVICES DISTRICT**

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, October 12, 2020, 1:30 P.M.

Santa Fe Irrigation District Board Room
5920 Linea Del Cielo, Rancho Santa Fe, CA 92067

**THIS MEETING WILL BE HELD VIA TELECONFERENCE ONLY AS
PERMITTED BY THE GOVERNOR'S EXECUTIVE ORDER N-29-20.**

PRESENT

Bill Hinchy
Doug Moul
Laurel Lemarié
Deborah Plummer
John Tanner

ABSENT

GUESTS

Arnold Keene, RSFA

STAFF

Chuck Duffy, GM
Paula Melendrez

The regular meeting of the Board of Directors of the Rancho Santa Fe Community Services District was called to order by Board President Hinchy.

Call Meeting to Order and Roll Call.

Public Comment – None.

ACTION ITEMS

1. Report from the RSF Association on Roadside Landscape Maintenance and Security Services.

Arnold Keene from the RSF Association reported that crews removed two eucalyptus trees that fell on Via de la Valle.

2. Minutes of the September 14, 2020 Regular Meeting.

ACTION: Director Lemarié moved to approve the minutes as submitted. Director Tanner seconded. Motion carried 5-0.

3. August 2020 Dudek Invoices for Payment.

ACTION: Director Moul moved to approve the invoices as submitted. Director Tanner seconded. Motion carried 5-0.

4. Santa Fe Valley Community Facilities District No. 1.

a. CFD Fund Balances – Noted and filed.

5. District Engineer's Report.

a. Treatment Plant, Pump Station, and Sewer System Operations Report – General Manager Chuck Duffy reported that the Whispering Palms CSD board had approved the Interagency Sewer Agreement.

b. Collections Crew – Operations Billing Logs – Noted and filed.

6. General Manager's Report.

- a. Update on potential solar power at the Santa Fe Valley Treatment Plant – General Manager Chuck Duffy reported that a simplified RFP is being finalized for circulation. He expects it to be ready by our next meeting.

7. Monthly Flow Reports – Noted and filed.

8. Monthly Financial Reports.

- a. Account Balances – Noted and filed.
- b. 2020-2021 Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. LAIF Monthly Update – Noted and filed.

9. Upcoming Seminars/Conferences – None.

CONSIDERATION OF CORRESPONDENCE

An informational package containing copies of all pertinent correspondence to and from the District for the month of September 2020 was given to each Director along with the Agenda.

Adjournment.

Director Hinchy adjourned the October 12, 2020 Regular Meeting of the Rancho Santa Fe Community Services District Board of Directors at 1:55 p.m.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Board Secretary

Chuck Duffy, General Manager

Approved by the Board: November 9, 2020