

RANCHO SANTA FE
COMMUNITY SERVICES DISTRICT

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, December 14, 2020, 1:30 P.M.

Santa Fe Irrigation District Board Room
5920 Linea Del Cielo, Rancho Santa Fe, CA 92067

**THIS MEETING WILL BE HELD VIA TELECONFERENCE ONLY AS
PERMITTED BY THE GOVERNOR'S EXECUTIVE ORDER N-29-20.**

PRESENT

John Tanner
Deborah Plummer
Bill Hinchy
Laurel Lemarié
John Salazar

ABSENT

GUESTS

Arnold Keene, RSFA
Doug Moul, former Director

STAFF

Chuck Duffy, GM
Paula Melendrez

The regular meeting of the Board of Directors of the Rancho Santa Fe Community Services District was called to order by Board President Hinchy.

Call Meeting to Order and Roll Call.

Public Comment – None.

ACTION ITEMS

1. Resolution of Appreciation for Doug Moul.

The Board thanked Doug for his years of service to the district, and that it was an honor and a pleasure to work with him over the years on district issues.

ACTION: Director Plummer moved to approve the Resolution of Appreciation for Director Moul. Director Tanner seconded. Motion carried 5-0.

2. Election of Board President and Vice-President for 2021.

ACTION: Director Plummer moved to appoint Director Tanner as Board President. Director Lemarié seconded. Motion carried 5-0.

ACTION: Director Hinchy moved to appoint Director Plummer as Board Vice President. Director Tanner seconded. Motion carried 5-0.

3. Report from the RSF Association on Roadside Landscape Maintenance and Security Services.

Arnold Keene from the RSF Association reported that there were no trees lost in the storm with heavy winds last week. He also reported that some RSFA staff members have tested positive for Covid-19, creating delays in response time. Their workload is heavy right now.

4. Minutes of the November 9, 2020 Regular Meeting.

ACTION: Director Plummer moved to approve the minutes as submitted. Director Tanner seconded. Motion carried 5-0.

5. October Dudek Invoices for Payment.

ACTION: Director Plummer moved to approve the invoices as submitted. Director Tanner seconded. Motion carried 5-0.

6. Santa Fe Valley Community Facilities District No. 1.

a. CFD Fund Balances – Noted and filed.

7. District Engineer’s Report.

a. Treatment Plant, Pump Station, and Sewer System Operations Report – Noted and filed.
b. Collections Crew – Operations Billing Logs – Noted and filed.

8. General Manager’s Report.

a. Update on potential solar power at the Santa Fe Valley Treatment Plant – General Manager Chuck Duffy reported that he had requested proposals from four solar companies: Sullivan Solar Power, Semper Solaris, Baker Electric, and Milholland Electric. Bids will be tentatively due by the end of January.

9. Monthly Flow Reports – Noted and filed.

10. Monthly Financial Reports.

a. Account Balances – Noted and filed.
b. 2020-2021 Revenue and Expenditure Reports (Unaudited) – Noted and filed.
c. LAIF Monthly Update – Noted and filed.

11. Upcoming Seminars/Conferences – None.

CONSIDERATION OF CORRESPONDENCE

An informational package containing copies of all pertinent correspondence to and from the District for the month of November 2020 was given to each Director along with the Agenda.

Adjournment.

Board President Hinchy adjourned the December 14, 2020 Regular Meeting of the Rancho Santa Fe Community Services District Board of Directors at 1:57 p.m.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Board Secretary

Chuck Duffy, General Manager

Approved by the Board: January 11, 2021