

RANCHO SANTA FE
COMMUNITY SERVICES DISTRICT

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, January 11, 2021, 1:30 P.M.

**THIS MEETING WILL BE HELD VIA TELECONFERENCE ONLY AS
PERMITTED BY THE GOVERNOR'S EXECUTIVE ORDER N-29-20.**

PRESENT

John Tanner
Deborah Plummer
Bill Hinchy
Laurel Lemarié
John Salazar

ABSENT

GUESTS

Arnold Keene, RSFA
Trevor Rathfon, RSFA

STAFF

Chuck Duffy, GM
Paula Melendrez
Jeff Pape

The regular meeting of the Board of Directors of the Rancho Santa Fe Community Services District was called to order by Board President Tanner.

Call Meeting to Order and Roll Call.

Public Comment – None.

ACTION ITEMS

1. Report from the RSF Association on Roadside Landscape Maintenance and Security Services.

Arnold Keene from the RSF Association introduced Trevor Rathfon, the new Parks & Recreation Manager for the RSFA. Mr. Keene also reported that staff has 15 employees currently in quarantine due to Covid-19, creating some delays in response time.

2. Minutes of the December 14, 2020 Regular Meeting.

ACTION: Director Hinchy moved to approve the minutes as submitted. Director Lemarié seconded. Motion carried 5-0.

3. November Dudek Invoices for Payment.

ACTION: Director Lemarié moved to approve the invoices as submitted. Director Hinchy seconded. Motion carried 5-0.

4. Santa Fe Valley Community Facilities District No. 1.

a. CFD Fund Balances – Noted and filed.

5. District Engineer's Report.

- a. Treatment Plant, Pump Station, and Sewer System Operations Report – Operations Manager Jeff Pape reported that the wet weather storage reservoir at the Santa Fe Valley treatment plant is now empty, as OMWD has taken all the recycled water produced. He also reported that a man has been caught on camera cutting the locks off the entry gates. Police are trying to identify the man. Mr. Pape also gave an update on the affects of the SDGE power outages due to high winds.
- b. Collections Crew – Operations Billing Logs – Noted and filed.

6. General Manager's Report.

- a. Update on potential solar power at the Santa Fe Valley Treatment Plant – General Manager Chuck Duffy reported that Baker Electric was the only company to respond to the request for proposals. He is currently looking for other companies to provide bids.
- b. The General Manager also reported that OMWD will be reporting on the results of their brackish water retrieval test project near the Morgan Run Golf Course on Via De La Valle in about three months.

7. Monthly Flow Reports – Noted and filed.

8. Monthly Financial Reports.

- a. Account Balances – Noted and filed.
- b. 2020-2021 Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. LAIF Monthly Update – Noted and filed.

9. Upcoming Seminars/Conferences – None.

CONSIDERATION OF CORRESPONDENCE

An informational package containing copies of all pertinent correspondence to and from the District for the month of December 2020 was given to each Director along with the Agenda.

Adjournment.

Board President Tanner adjourned the January 11, 2021 Regular Meeting of the Rancho Santa Fe Community Services District Board of Directors at 2:09 p.m.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Board Secretary

Chuck Duffy, General Manager

Approved by the Board: February 8, 2021