

RANCHO SANTA FE
COMMUNITY SERVICES DISTRICT

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, March 8, 2021, 1:30 P.M.

**THIS MEETING WILL BE HELD VIA TELECONFERENCE ONLY AS
PERMITTED BY THE GOVERNOR'S EXECUTIVE ORDER N-29-20.**

PRESENT

John Tanner
Deborah Plummer
Bill Hinchy
Laurel Lemarié
John Salazar

ABSENT

GUESTS

Arnold Keene, RSFA
Trevor Rathfon, RSFA

STAFF

Chuck Duffy, GM
Paula Melendrez
Jeff Pape

The regular meeting of the Board of Directors of the Rancho Santa Fe Community Services District was called to order by Board President Tanner.

Call Meeting to Order and Roll Call.

Public Comment – None.

ACTION ITEMS

1. Report from the RSF Association on Roadside Landscape Maintenance and Security Services.

Trevor Rathfon from the RSF Association reported that RSFA staff has been busy cleaning up debris from the recent rain storm. Arnold Keene from the RSFA gave an update on the planned street roundabouts. The project, funded in partnership with the County, is now shovel ready. The RSFA will possibly bring a funding request in the next few months to the District for the landscaping element of the project.

2. Minutes of the February 8, 2021 Regular Meeting.

ACTION: Director Plummer moved to approve the minutes as submitted. Director Tanner seconded. Motion carried 5-0.

3. January 2021 Dudek Invoices for Payment.

ACTION: Director Plummer moved to approve the invoices as submitted. Director Lemarié seconded. Motion carried 5-0.

4. Consideration of Consultant Services Contract Between Dudek and the District to Provide As-Needed Services for the Proposed Solar Panel Power Project at the Santa Fe Valley Wastewater Treatment Plant.

ACTION: Director Salazar moved to approve the contract with Dudek at a not-to-exceed of \$10,000. Director Plummer seconded. Motion carried 5-0.

5. Consideration of Quit Claim of Existing Easement Doc. #2001-0363947, and Acceptance of New Replacement Easement for the Santa Fe Valley Pump Station Force Main.

ACTION: Director Lemarié moved to approve the quitclaim and the new replacement easement. Director Salazar seconded. Motion carried 5-0.

6. Santa Fe Valley Community Facilities District No. 1.

- a. CFD Fund Balances – Noted and filed.

7. District Engineer’s Report.

- a. Treatment Plant, Pump Station, and Sewer System Operations Report – Staff reported that one of our sewer collection employees, Tyson Ryan, passed away two weeks ago. The Board expressed their condolences.
- b. Collections Crew – Operations Billing Logs – Noted and filed.

8. General Manager’s Report.

- a. Update on potential solar power at the Santa Fe Valley Treatment Plant – General Manager Chuck Duffy reported that he met on-site with three bidders on the project, and will be working with them in the coming month to solicit proposals.

9. Monthly Flow Reports – Noted and filed.

10. Monthly Financial Reports.

- a. Account Balances – Noted and filed.
- b. 2020-2021 Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. LAIF Monthly Update – Noted and filed.

11. Upcoming Seminars/Conferences – None.

CONSIDERATION OF CORRESPONDENCE

Adjournment.

Board President Tanner adjourned the March 8, 2021 Regular Meeting of the Rancho Santa Fe Community Services District Board of Directors.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Board Secretary

Chuck Duffy, General Manager

Approved by the Board: April 12, 2021