

RANCHO SANTA FE
COMMUNITY SERVICES DISTRICT

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, May 10, 2021, 1:30 P.M.

**THIS MEETING WILL BE HELD VIA TELECONFERENCE ONLY AS
PERMITTED BY THE GOVERNOR'S EXECUTIVE ORDER N-29-20.**

PRESENT

John Tanner
Deborah Plummer
Bill Hinchy
Laurel Lemarié
John Salazar

ABSENT

GUESTS

Caitlyn Kreutz, RSFA
Trevor Rathfon, RSFA
Ilia Christy

STAFF

Chuck Duffy, GM
Paula Melendrez
Jeff Pape

The regular meeting of the Board of Directors of the Rancho Santa Fe Community Services District was called to order by Board President Tanner.

Call Meeting to Order and Roll Call.

Public Comment – Rancho Santa Fe resident Ilia Christy inquired about rules for boulders on the shoulder of the road in the right-of-way. She believes some are causing line-of-site issues. Staff reported that traffic safety is the responsibility of the County Roads Department.

ACTION ITEMS

1. Report from the RSF Association on Roadside Landscape Maintenance and Security Services.

Trevor Rathfon from the RSF Association reported that crews are focusing on safety trimming.

2. Minutes of the April 12, 2021 Regular Meeting.

ACTION: Director Hinchy moved to approve the minutes as submitted. Director Plummer seconded. Motion carried 5-0.

3. March 2021 Dudek Invoices for Payment.

ACTION: Director Hinchy moved to approve the invoices as submitted. Director Tanner seconded. Motion carried 5-0.

4. Consideration of Agreement A-2021-01 between the District and Dudek for Management Services.

Directors Hinchy and Plummer will meet with District Counsel Neal Meyers to further discuss the agreements. The agreements will be brought back at the June board meeting for board consideration.

5. Consideration of Agreement A-2021-02 between the District and Dudek for Operation of the Rancho Santa Fe Water Reclamation Facility and the Santa Fe Valley Wastewater Reclamation Facility.

Directors Hinchy and Plummer will meet with District Counsel Neal Meyers to further discuss the agreements. The agreements will be brought back at the June board meeting for board consideration.

6. Consideration of Draft Fiscal Year 2021/2022 Sewer, Landscape, and Security Services District Budgets.

General Manager Chuck Duffy provided an overview of the District budgets and responded to questions from the board. Included in the proposed budget was a 3% increase in the operations and management contracts with Dudek and the roadside maintenance contract with the RSFA. The budget will be brought back to the board at the June meeting for final board approval.

7. Santa Fe Valley Community Facilities District No. 1.

- a. CFD Fund Balances – Noted and filed.

8. District Engineer's Report.

- a. Treatment Plant, Pump Station, and Sewer System Operations Report – Noted and filed.
- b. Collections Crew – Operations Billing Logs – Noted and filed.

9. General Manager's Report.

- a. Update on potential solar power at the Santa Fe Valley Treatment Plant – General Manager Chuck Duffy reported that the planned onsite meeting at the treatment plant was cancelled due to COVID.

10. Monthly Flow Reports – Noted and filed.

11. Monthly Financial Reports.

- a. Account Balances – Noted and filed.
- b. 2020-2021 Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. LAIF Monthly Update – Noted and filed.

12. Upcoming Seminars/Conferences – None.

CONSIDERATION OF CORRESPONDENCE

Adjournment.

Board President Tanner adjourned the May 10, 2021 Regular Meeting of the Rancho Santa Fe Community Services District Board of Directors at 2:37 p.m.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Board Secretary

Chuck Duffy, General Manager

Approved by the Board: June 14, 2021