

RANCHO SANTA FE
COMMUNITY SERVICES DISTRICT

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, March 14, 2022, at 1:30 P.M.

**THIS MEETING WILL BE HELD VIA TELECONFERENCE AS
AUTHORIZED BY DISTRICT RESOLUTION R-2022-02 PERMITTING
REMOTE TELECONFERENCE MEETINGS.**

PRESENT

John Tanner
Deborah Plummer
Bill Hinchy
John Salazar

ABSENT

Laurel Lemarié

GUESTS

Caitlin Kreutz, RSFA

STAFF

Chuck Duffy, GM
Paula Melendrez
Jeff Pape

The regular meeting of the Board of Directors of the Rancho Santa Fe Community Services District was called to order by President Plummer.

Call Meeting to Order and Roll Call.

Public Comment – None.

ACTION ITEMS

1. Report from the RSF Association on Roadside Landscape Maintenance and Security Services.

Caitlin Kreutz from the RSF Association reported that the Association has hired a new Assistant General Manager, Dominique Albrecht, to the vacancy left by Arnold Keene's retirement. Ms. Kreutz also reported that they are dealing with the palm weevil infestation and will need to remove additional palms. Trimming of right-of-way trees and weeding continues.

2. Minutes of the February 14, 2022 Regular Meeting.

ACTION: Director Tanner moved to approve the minutes as submitted. Director Salazar seconded. Motion carried 4-0.

3. January 2021 Dudek Invoices for Payment.

ACTION: Director Tanner moved to approve the invoices as submitted. Director Hinchy seconded. Motion carried 4-0.

4. Update on Proposed Solar Power Project at the Santa Fe Valley Treatment Plant.

General Manager Chuck Duffy reported that the agreement will hopefully be ready for board approval at our April meeting. As part of the agreement approval item, staff will be presenting several documents relating to the design/build process, as well as financing options should your board choose to go in that direction.

5. Santa Fe Valley Community Facilities District No. 1.

a. CFD Fund Balances – Noted and filed.

6. District Engineer's Report.

- a. Treatment Plant, Pump Station, and Sewer System Operations Report – Operations Manager Jeff Pape reported that we will be helping out OMWD by allowing them to transfer water into our wet weather storage reservoir so that they can empty theirs for cleaning. OMWD has promised to have our WWS reservoir empty by the time the rainy season starts.
- b. Collections Crew – Operations Billing Logs – Noted and filed.

7. General Manager's Report – Nothing further to report.

8. Monthly Flow Reports – Noted and filed.

9. Monthly Financial Reports.

- a. Account Balances – Noted and filed.
- b. 2021-2022 Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. LAIF Monthly Update – Noted and filed.

10. Upcoming Seminars/Conferences.

11. Consideration of Correspondence.

- a. Bank Reconciliations for January 2022 – Noted and filed.

ADJOURNMENT

Board President Plummer adjourned the March 14, 2022 Regular Meeting of the Rancho Santa Fe Community Services District Board of Directors at 1:43 p.m.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Board Secretary

Chuck Duffy, General Manager

Approved by the Board: April 11, 2022