

**RANCHO SANTA FE
COMMUNITY SERVICES DISTRICT**

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, August 1, 2022, at 1:30 P.M.

**THIS MEETING WILL BE HELD VIA TELECONFERENCE AS
AUTHORIZED BY DISTRICT RESOLUTION R-2022-07 PERMITTING
REMOTE TELECONFERENCE MEETINGS.**

PRESENT

John Tanner
Deborah Plummer
Bill Hinchy
Laurel Lemarié
John Salazar

ABSENT

Jeff Pape

GUESTS

Caitlin Kreutz, RSFA
Ken Rogers, RSFA

STAFF

Chuck Duffy, GM
Paula Melendrez

The regular meeting of the Board of Directors of the Rancho Santa Fe Community Services District was called to order by President Plummer.

Call Meeting to Order and Roll Call.

Public Comment – None.

ACTION ITEMS

- 1. Consideration of Resolution R-2022-07, Proclaiming a Local Emergency, Ratifying the Proclamation of a State of Emergency Issued on March 4, 2020 By Governor Newsom, and Authorizing Remote Teleconference Meetings of the Legislative Bodies of the Rancho Santa Fe Community Services District for the Period August 1, 2022 Through August 30, 2022 Pursuant to Brown Act Provisions.**
ACTION: Director Tanner moved to approve Resolution R-2022-07 as submitted. Director Lemarié seconded. Motion carried 5-0.

- 2. Report from the RSF Association on Roadside Landscape Maintenance and Security Services.**
Caitlin Kreutz from the RSF Association introduced Ken Rogers as the new Parks and Recreation Manager.

- 3. Minutes of the June 13, 2022 Regular Meeting.**
ACTION: Director Tanner moved to approve the minutes as amended, updating Director Hinchy's name on Item 7. Director Lemarié seconded. Motion carried 5-0.

- 4. Minutes of the June 27, 2022 Regular Meeting (adjourned from June 13, 2022).**
ACTION: Director Plummer moved to approve the minutes as submitted. Director Tanner seconded. Motion carried 5-0.

5. May and June 2022 Dudek Invoices for Payment.

ACTION: Director Lemarié moved to approve the invoices as submitted. Director Tanner seconded. Motion carried 5-0.

6. Adoption of Resolutions Directing that the Sewer Service Charges, Sewer Standby Charges, and Community Facilities District No. 1 Assessments Be Collected on the County of San Diego Property Tax Roll – Public Hearing.

ACTION:

1. Director Plummer opened the public hearing.
There were no comments from the public. Staff reported that no written comments had been received.
2. Director Plummer closed the public hearing.
3. Director Plummer moved to approve the Resolutions for the collection of the charges on the tax roll as presented. Director Salazar seconded.
Motion carried 5-0.

7. Report on Community Facilities District No. 1 Annual Levy.

Recommendation: For board information.

8. Santa Fe Valley Community Facilities District No. 1.

a. CFD Fund Balances – Noted and filed.

9. District Engineer’s Report.

a. Treatment Plant, Pump Station, and Sewer System Operations Report – Operations Manager Jeff Pape was absent. Nothing new to report.

b. Collections Crew – Operations Billing Logs – Noted and filed.

10. General Manager’s Report.

a. Update on solar power project at the Santa Fe Valley Treatment Plant – General Manager Chuck Duffy reported that Baker Electric was exploring several options to mount the solar panels due to the findings of the soils report.

11. Monthly Flow Reports – Noted and filed.

12. Monthly Financial Reports.

a. Account Balances – Noted and filed.

b. 2021-2022 Revenue and Expenditure Reports (Unaudited) – Noted and filed.

c. LAIF Monthly Update – Noted and filed.

13. Upcoming Seminars/Conferences.

14. Consideration of Correspondence.

ADJOURNMENT

Board President Plummer adjourned the August 1, 2022 Regular Meeting of the Rancho Santa Fe Community Services District Board of Directors at 1:57 p.m.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Board Secretary

Chuck Duffy, General Manager

Approved by the Board: September 12, 2022