

**RANCHO SANTA FE
COMMUNITY SERVICES DISTRICT**

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, September 12, 2022, at 1:30 P.M.

**THIS MEETING WILL BE HELD VIA TELECONFERENCE AS
AUTHORIZED BY DISTRICT RESOLUTION R-2022-07 PERMITTING
REMOTE TELECONFERENCE MEETINGS.**

PRESENT

John Tanner
Deborah Plummer
Bill Hinchy
Laurel Lemarié
John Salazar

ABSENT

Chuck Duffy, GM
Jeff Pape

GUESTS

Caitlin Kreutz, RSFA
Ken Rogers, RSFA

STAFF

Paula Melendrez, Asst. GM

The regular meeting of the Board of Directors of the Rancho Santa Fe Community Services District was called to order by President Plummer.

Call Meeting to Order and Roll Call.

Public Comment – None.

ACTION ITEMS

- 1. Consideration of Resolution R-2022-10, Proclaiming a Local Emergency, Ratifying the Proclamation of a State of Emergency Issued on March 4, 2020 By Governor Newsom, and Authorizing Remote Teleconference Meetings of the Legislative Bodies of the Rancho Santa Fe Community Services District for the Period September 12, 2022 Through October 11, 2022 Pursuant to Brown Act Provisions.**

ACTION: Director Lemarié moved to approve Resolution R-2022-10 as submitted. Director Hinchy seconded. Motion carried 5-0.

- 2. Report from the RSF Association on Roadside Landscape Maintenance and Security Services.**

Caitlin Kreutz from the RSF Association reported that there were no big tree failures due to the recent storm, but crews are cleaning up branches and clogged storm drains.

- 3. Minutes of the August 1, 2022 Regular Meeting.**

ACTION: Director Hinchy moved to approve the minutes as submitted. Director Lemarié seconded. Motion carried 5-0.

- 4. July 2022 Dudek Invoices for Payment.**

ACTION: Director Lemarié moved to approve the invoices as submitted. Director Tanner seconded. Motion carried 5-0.

5. Santa Fe Valley Community Facilities District No. 1.

- a. CFD Fund Balances – Noted and filed.

6. District Engineer’s Report.

- a. Treatment Plant, Pump Station, and Sewer System Operations Report – Operations Manager Jeff Pape was absent. Nothing new to report.
b. Collections Crew – Operations Billing Logs – Noted and filed.

7. General Manager’s Report.

- a. Update on solar power project at the Santa Fe Valley Treatment Plant – The board briefly discussed Baker Electric’s responsibilities, as the board is relying on their expertise.

8. Monthly Flow Reports – Noted and filed.

9. Monthly Financial Reports.

- a. Account Balances – Noted and filed.
b. 2022-2023 Revenue and Expenditure Reports (Unaudited) – Noted and filed.
c. LAIF Monthly Update – Noted and filed.

10. Upcoming Seminars/Conferences.

11. Consideration of Correspondence.

ADJOURNMENT

Board President Plummer adjourned the September 12, 2022 Regular Meeting of the Rancho Santa Fe Community Services District Board of Directors at 2:05 p.m.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Board Secretary

Chuck Duffy, General Manager

Approved by the Board: October 10, 2022