

**RANCHO SANTA FE
COMMUNITY SERVICES DISTRICT**

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, October 10, 2022, at 1:30 P.M.

Rancho Santa Fe Association

17022 Avenida de Acacias

Rancho Santa Fe, CA 92067

PRESENT

Deborah Plummer
Bill Hinchy
Laurel Lemarié
John Salazar

ABSENT

John Tanner

GUESTS

Ken Rogers, RSFA

STAFF

Chuck Duffy, GM
Paula Melendrez, Asst. GM

The regular meeting of the Board of Directors of the Rancho Santa Fe Community Services District was called to order by President Plummer.

Call Meeting to Order and Roll Call.

Public Comment – None.

ACTION ITEMS

1. Report from the RSF Association on Roadside Landscape Maintenance and Security Services.

Ken Rogers from the RSF Association reported that work was continuing on roadside landscape maintenance.

2. Minutes of the September 12, 2022 Regular Meeting.

ACTION: Director Hinchy moved to approve the minutes as submitted. Director Salazar seconded. Motion carried 5-0.

3. August 2022 Dudek Invoices for Payment.

ACTION: Director Salazar moved to approve the invoices as submitted. Director Hinchy seconded. Motion carried 5-0.

4. Santa Fe Valley Community Facilities District No. 1.

a. CFD Fund Balances – Noted and filed.

5. District Engineer's Report.

a. Treatment Plant, Pump Station, and Sewer System Operations Report –General Manager Chuck Duffy reported that staff had obtained bids for the Via Naranjal force main project. Mr. Duffy also discussed the option of purchasing a backup centrifuge to be shared among the three districts. The RSF Treatment plant is currently renting a centrifuge while the main unit is being repaired.

b. Collections Crew – Operations Billing Logs – Noted and filed.

6. General Manager's Report.

- a. Update on solar power project at the Santa Fe Valley Treatment Plant – General Manager Chuck Duffy provided a review of the board's liability concerns expressed at the last meeting. He also reported that Baker Electric will be utilizing an anchoring system for some of the solar panels on top of rock ledges.

7. Monthly Flow Reports – Noted and filed.

8. Monthly Financial Reports.

- a. Account Balances – Noted and filed.
- b. 2022-2023 Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. LAIF Monthly Update – Noted and filed.

9. Upcoming Seminars/Conferences.

10. Consideration of Correspondence.

ADJOURNMENT

Board President Plummer adjourned the October 10, 2022 Regular Meeting of the Rancho Santa Fe Community Services District Board of Directors at 2:00 p.m.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Board Secretary

Chuck Duffy, General Manager

Approved by the Board: November 14, 2022