

RANCHO SANTA FE
COMMUNITY SERVICES DISTRICT

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, November 14, 2022, at 1:30 P.M.

**THIS MEETING WILL BE HELD VIA TELECONFERENCE AS
AUTHORIZED BY DISTRICT RESOLUTION R-2022-11 PERMITTING
REMOTE TELECONFERENCE MEETINGS.**

PRESENT

Deborah Plummer
Bill Hinchy
Laurel Lemarié
John Salazar
John Tanner

ABSENT

GUESTS

Ken Rogers, RSFA

STAFF

Chuck Duffy, GM
Paula Melendrez, Asst. GM

The regular meeting of the Board of Directors of the Rancho Santa Fe Community Services District was called to order by President Plummer.

Call Meeting to Order and Roll Call.

Public Comment – None.

ACTION ITEMS

- 1. Consideration of Resolution R-2022-11, Proclaiming a Local Emergency, Ratifying the Proclamation of a State of Emergency Issued on March 4, 2020 By Governor Newsom, and Authorizing Remote Teleconference Meetings of the Legislative Bodies of the Rancho Santa Fe Community Services District for the Period November 14, 2022 Through December 14, 2022 Pursuant to Brown Act Provisions.**

ACTION: Director Lemarié moved to approve Resolution R-2022-11 as submitted. Director Salazar seconded. Motion carried 5-0.

- 2. Report from the RSF Association on Roadside Landscape Maintenance and Security Services.**

Ken Rogers from the RSF Association reported that there was not major damage due to the recent storm. Work continues on roadside landscape maintenance.

- 3. Minutes of the October 10, 2022 Regular Meeting.**

ACTION: Director Hinchy moved to approve the minutes as submitted. Director Tanner seconded. Motion carried 5-0.

- 4. September 2022 Dudek Invoices for Payment.**

ACTION: Director Tanner moved to approve the invoices as submitted. Director Lemarié seconded. Motion carried 5-0.

5. Santa Fe Valley Community Facilities District No. 1.

- a. CFD Fund Balances – Noted and filed.

6. District Engineer’s Report.

- a. Treatment Plant, Pump Station, and Sewer System Operations Report – Operations Manager Jeff Pape reported on the TDS quarterly reading at the RSF Treatment Plant.
b. Collections Crew – Operations Billing Logs – Noted and filed.

7. General Manager’s Report.

- a. Update on solar power project at the Santa Fe Valley Treatment Plant – General Manager Chuck Duffy reported that the 50% plan submittal by Baker Electric has been approved and the project is moving forward.

8. Monthly Flow Reports – Noted and filed.

9. Monthly Financial Reports.

- a. Account Balances – Noted and filed.
b. 2022-2023 Revenue and Expenditure Reports (Unaudited) – Noted and filed.
c. LAIF Monthly Update – Noted and filed.

10. Upcoming Seminars/Conferences.

11. Consideration of Correspondence.

ADJOURNMENT

Board President Plummer adjourned the November 14, 2022 Regular Meeting of the Rancho Santa Fe Community Services District Board of Directors at 1:48 p.m.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Board Secretary

Chuck Duffy, General Manager

Approved by the Board: December 12, 2022