

RANCHO SANTA FE
COMMUNITY SERVICES DISTRICT

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, April 10, 2023, at 1:30 P.M.

Santa Fe Irrigation District Board Room

5920 Linea Del Cielo, Rancho Santa Fe, CA 92067

PRESENT

Deborah Plummer
Bill Hinchy
Laurel Lemarié
John Tanner

ABSENT

John Salazar
Chuck Duffy, GM

GUESTS

Barry Willis
Mike Woolston

STAFF

Paula Melendrez, Asst. GM
Jeff Pape, Operations Mgr.

The regular meeting of the Board of Directors of the Rancho Santa Fe Community Services District was called to order by President Plummer.

Call Meeting to Order and Roll Call.

Public Comment – Barry Willis, with the Alpine Fire Protection District, spoke to the board asking for their vote to support his candidacy as the LAFCO Regular District Member. He is the incumbent member.

ACTION ITEMS

1. Report from the RSF Association on Roadside Landscape Maintenance and Security Services.

No report, as Ken Rogers from the RSF Association was absent.

2. Minutes of the March 13, 2023 Regular Meeting.

ACTION: Director Tanner moved to approve the minutes as amended, removing the words “from 1972” from Item 1. Director Lemarié seconded. Motion carried 4-0.

3. February 2023 Dudek Invoices for Payment.

ACTION: Director Hinchy moved to approve the invoices as submitted. Director Tanner seconded. Motion carried 4-0.

4. Santa Fe Valley Community Facilities District No. 1.

a. CFD Fund Balances – Noted and filed.

5. District Engineer's Report.

- a. Treatment Plant, Pump Station, and Sewer System Operations Report – Operations Manager Jeff Pape reported that both treatment plants were affected by the recent storms with very high flows. The perc ponds at the RSF treatment plant are completely full and it will be mid-summer before the levels go down to normal. In the week before the storm, JMD Landscape came out to raise the level of the perc ponds by building up the banks of the ponds.
Mr. Pape introduced Mike Woolston, a homeowner in the Lakes neighborhood, who then gave a presentation to the board, sharing his concerns about the operation of the SFV Treatment Plant. After hearing Mr. Woolston's public comments, the board members asked questions and heard responses from both Mr. Woolston and Mr. Pape. Director Plummer assured Mr. Woolston that this board wants to do right by the community. Director Hinchy thanked Mr. Woolston and let him know that the board needed some time to investigate the issues raised.
- b. Collections Crew – Operations Billing Logs – Noted and filed.

6. General Manager's Report.

- a. Update on solar power project at the Santa Fe Valley Treatment Plant – Operations manager Jeff Pape reported that, as of April 7, the hillside is completely cleared, and Baker Electric is preparing to mobilize. Mark outs were done to put the solar panel frames up.

7. Monthly Flow Reports – Noted and filed.

8. Monthly Financial Reports.

- a. Account Balances – Noted and filed.
- b. 2022-2023 Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. LAIF Monthly Update – Noted and filed.

9. Upcoming Seminars/Conferences.

10. Consideration of Correspondence.

ADJOURNMENT

Board President Plummer adjourned the April 10, 2023 Regular Meeting of the Rancho Santa Fe Community Services District Board of Directors at 3:30 p.m.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Board Secretary

Chuck Duffy, General Manager

Approved by the Board: May 8, 2023