

**RANCHO SANTA FE  
COMMUNITY SERVICES DISTRICT  
MINUTES  
BOARD OF DIRECTORS REGULAR MEETING  
Monday, August 7, 2023, 1:30 P.M.  
Santa Fe Irrigation District Board Room  
5920 Linea Del Cielo, Rancho Santa Fe, CA 92067**

**PRESENT**

Bill Hinchy  
Laurel Lemarié  
John Tanner  
Deborah Plummer  
John Salazar

**ABSENT**

Jeff Pape

**GUESTS**

**STAFF**

Chuck Duffy, GM  
Paula Melendrez, Asst. GM

The regular meeting of the Board of Directors of the Rancho Santa Fe Community Services District was called to order by President Plummer.

**Call Meeting to Order and Roll Call.**

**Public Comment** – None.

**ACTION ITEMS**

**1. Report from the RSF Association on Roadside Landscape Maintenance and Security Services.**

Ken Rogers from the RSF Association reported that crews recently purchased new weed whackers for trimming back the abundant weeds in the right-of-way, and that a number of eucalyptus limbs have recently fallen. Director Plummer reminded Mr. Rogers that he can submit the equipment costs directly to the RSFCSD for reimbursement. Director Lemarié provided a list of tree trimming requests in the right-of-way.

**2. Minutes of the June 12, 2023 Regular Meeting Adjourned to June 19, 2023.**

**ACTION:** Director Hinchy moved to approve the minutes as submitted. Director Tanner seconded. Motion carried 5-0.

**3. May and June 2023 Dudek Invoices for Payment.**

**ACTION:** Director Plummer moved to approve the invoices as submitted. Director Hinchy seconded. Motion carried 5-0.

**4. Consideration of Ordinance No. O-2023-02 for the Prohibition of Brine Discharge from Groundwater Wells Utilizing Reverse Osmosis Units into the District Sewer System (second reading).**

**ACTION:** Director Lemarié moved to:

1. Read the title of the Ordinance.
2. Waive the second reading of the ordinance.
3. Approve the ordinance and direct staff to publish the ordinance in accordance with the Government Code.

Director Salazar seconded. Motion carried 5-0.

**5. Adoption of Resolutions Directing that the Sewer Service Charges, Sewer Standby Charges, and Community Facilities District No. 1 Assessments Be Collected on the County of San Diego Property Tax Roll – Public Hearing.**

**ACTION:**

1. Director Plummer opened the public hearing. There were no comments from the public. Staff reported that no written comments had been received.
2. Director Plummer closed the public hearing.
3. Director Tanner moved to approve Resolutions R-2023-02 and Resolution R-2023-03 for the collection of the charges on the tax roll as presented. Director Salazar seconded. Motion carried 5-0.

**6. Report on Community Facilities District No. 1 Annual Levy.**

For board information.

**7. Santa Fe Valley Community Facilities District No. 1.**

- a. CFD Fund Balances – Noted and filed.

**8. District Engineer’s Report.**

- a. Treatment Plant, Pump Station, and Sewer System Operations Report – GM Chuck Duffy reported on the higher constituent reads at the Rancho Santa Fe Treatment Plant.
- b. Collections Crew – Operations Billing Logs – Noted and filed.

**9. General Manager’s Report.**

- a. Update on solar power project at the Santa Fe Valley Treatment Plant – GM Chuck Duffy reported that the solar project is complete, and that SDG&E will energize the project in the coming weeks.

**10. Monthly Flow Reports – Noted and filed.**

**11. Monthly Financial Reports.**

- a. Account Balances – Noted and filed.
- b. 2022-2023 Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. LAIF Monthly Update – Noted and filed.

**12. Upcoming Seminars/Conferences.**

**13. Consideration of Correspondence.**

**ADJOURNMENT**

President Plummer adjourned the August 7, 2023 Regular Meeting of the Rancho Santa Fe Community Services District Board of Directors.

**SUBMITTED BY:**

**ATTEST:**

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Paula Melendrez, Board Secretary

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Chuck Duffy, General Manager

Approved by the Board: September 11, 2023